

**ONTARIO
SUPERIOR COURT OF JUSTICE
(COMMERCIAL LIST)**

THE HONOURABLE	)	THURSDAY, THE 27TH
	)	
JUSTICE OSBORNE	)	DAY OF APRIL, 2023

IN THE MATTER OF THE *COMPANIES' CREDITORS
ARRANGEMENT ACT*, R.S.C. 1985, c. C-36, AS AMENDED

AND IN THE MATTER OF A PLAN OF COMPROMISE OR
ARRANGEMENT OF **ORIGINAL TRADERS ENERGY LTD.
AND 2496750 ONTARIO INC.** (each, an "**Applicant**" and
collectively, the "**Applicants**")

CLAIMS PROCEDURE ORDER

THIS MOTION, made by the Applicants, pursuant to the *Companies' Creditors Arrangement Act*, R.S.C. 1985, c. c-36, as amended (the "**CCAA**") for an order (the "**Claims Procedure Order**"), inter alia, establishing a claims procedure for the identification and quantification of certain claims against (i) the Applicants, OTE Logistics LP and Original Traders Energy LP (with OTE Logistics LP, the "**Partnerships**" and collectively with the Applicants, the "**OTE Group**") and (ii) the current and former directors and officers of the OTE Group, was heard this day by videoconference at Toronto, Ontario.

ON READING the Notice of Motion of the Applicants, the Third Report of KPMG Inc. (the "**Third Report**"), in its capacity as Court-appointed monitor of the OTE Group (the "**Monitor**"), and on hearing the submissions of respective counsel for the OTE Group, the Monitor, and such other counsel as were present, no one else appearing although duly served as appears from the Affidavit of Service of Samantha Hans sworn April 20, 2023, filed.

SERVICE

1. **THIS COURT ORDERS** that the time and method for service of the Notice of Motion, the Motion Record, and the Third Report is hereby abridged and validated so that this Motion is properly returnable today and hereby dispenses with further service or notice thereof.

DEFINITIONS AND INTERPRETATION

2. **THIS COURT ORDERS** that for the purposes of this Order, the following terms shall have the following meanings:

- (a) **“Assessments”** means any rights or claims of His Majesty the King in Right of Canada or of any province or territory or municipality or any other taxation authority in any Canadian or foreign jurisdiction, including, without limitation, amounts which may arise or have arisen under any existing or future notice of assessment, notice of objection, notice of reassessment, notice of appeal, audit, investigation, demand or similar request from any taxation authority (including, for the avoidance of doubt, from any taxation authority in the United States), including without limitation in respect of any income taxes, sales taxes, excise taxes, harmonized sales taxes, goods and services taxes, and fuel taxes, and any Claims for interest or penalties in connection therewith;
- (b) **“Bar Date”** means the Claims Bar Date or the Restructuring Period Claims Bar Date, as applicable pursuant to the terms of this Order;

- (c) **“Business Day”** means, except as otherwise specified herein, a day, other than a Saturday, Sunday or a statutory holiday, on which banks are generally open for business in Toronto, Ontario;
- (d) **“Books and Records”** means, collectively,
 - (i) the books and records provided to the Monitor by the OTE Group and/or any of their respective principals, agents or counsel;
 - (ii) information obtained by the Monitor pursuant to its information requests, including pursuant to its powers under the Initial Order and any other Order of this Court; and
 - (iii) any and all instruments registered on title to or in respect of the Property (as defined in the Initial Order) on or prior to the Filing Date;
- (e) **“CCAA Proceedings”** means the CCAA proceedings commenced by the Applicants in the Court under Court File No. CV-23-00693758-00CL;
- (f) **“Characterization”** means, for the purposes of this Order, solely whether the Claim is a secured or unsecured Claim, Pre-Filing Claim, Restructuring Period Claim or D&O Claim;
- (g) **“Claim”** means:
 - (i) any right or claim of any Person against any of the OTE Group, whether or not asserted, in connection with any indebtedness, liability or obligation of any kind whatsoever of any such member of the OTE Group in existence

on the Filing Date, including any interest thereon or costs payable in respect thereof, whether or not such right or claim is reduced to judgment, liquidated, unliquidated, fixed, contingent, matured, unmatured, disputed, undisputed, legal, equitable, secured, unsecured, perfected, unperfected, present, future, known or unknown, by guarantee, surety or otherwise, and whether or not such right is executory or anticipatory in nature, including any right or claim with respect to any Assessment, or by reason of any equity interest, or by reason of the commission of a tort (intentional or unintentional), by reason of any breach of contract or other agreement (oral or written), by reason of any breach of duty (including any legal, statutory, equitable or fiduciary duty), or by reason of any right of ownership of or title to property or assets or right to a trust or deemed trust (statutory, express, implied, resulting, constructive or otherwise), and any right or ability of any Person to advance a claim for contribution or indemnity or otherwise against any of the OTE Group with respect to any matter, action, cause or chose in action, whether existing at present or commenced in the future, which right or claim, including in connection with indebtedness, liability or obligation, is based in whole or in part on facts that existed prior to the Filing Date, or any other right or claim of any kind that would have been a claim provable in bankruptcy had any of the OTE Group become bankrupt on the Filing Date, including for greater certainty any claim against any of the OTE Group for indemnification by any Director or Officer in respect of a Pre-Filing D&O Claim (but excluding any such claim

by a Director or Officer of any OTE Group entity for indemnification that is covered by the Directors' Charge (as defined in the Initial Order)), in each case, where such monies remain unpaid as of the date hereof (each, a **"Pre-Filing Claim"**, and collectively, the **"Pre-Filing Claims"**);

(ii) any right or claim of any Person against any of the OTE Group in connection with any indebtedness, liability or obligation of any kind whatsoever owed by any such member of the OTE Group to such Person arising out of the restructuring, disclaimer, resiliation, termination or breach by such member of the OTE Group on or after the Filing Date of any contract, lease or other agreement or arrangement, whether written or oral (each, a **"Restructuring Period Claim"**, and collectively, the **"Restructuring Period Claims"**);

(iii) any right or claim of any Person against one or more of the Directors and/or Officers arising based in whole or in part on facts that existed prior to the Filing Date, whether or not such right or claim is reduced to judgment, liquidated, unliquidated, fixed, contingent, matured, unmatured, disputed, undisputed, legal, equitable, secured, unsecured, perfected, unperfected, present, future, known, or unknown, by guarantee, surety or otherwise, and whether or not such right is executory or anticipatory in nature, including any Assessments and any right or ability of any Person to advance a claim for contribution, indemnity or otherwise against any of the Directors and/or Officers with respect to any matter, action, cause or chose in action, whether existing at present or arising or commenced in the future, for which any

Director or Officer is alleged to be, by statute or otherwise by law or equity, liable to pay in his or her capacity as a Director or Officer (each a “**Pre-Filing D&O Claim**”, and collectively, the “**Pre-Filing D&O Claims**”); and

- (iv) any right or claim of any Person against one or more of the Directors and/or Officers arising after the Filing Date, whether or not such right or claim is reduced to judgment, liquidated, unliquidated, fixed, contingent, matured, unmatured, disputed, undisputed, legal, equitable, secured, unsecured, perfected, unperfected, present, future, known, or unknown, by guarantee, surety or otherwise, and whether or not such right is executory or anticipatory in nature, including any Assessments and any right or ability of any Person to advance a claim for contribution, indemnity or otherwise against any of the Directors and/or Officers with respect to any matter, action, cause or chose in action, whether existing at present or arising or commenced in the future, for which any Director or Officer is alleged to be, by statute or otherwise by law or equity, liable to pay in his or her capacity as a Director or Officer (each a “**Restructuring Period D&O Claim**”, collectively, the “**Restructuring Period D&O Claims**”);

provided, however, that in any case “**Claim**” shall not include an Excluded Claim, but for greater certainty, shall include any Claim of any insurer under a director and officer insurance policy arising through subrogation against member of the OTE Group or any Director or Officer;

- (h) “**Claimant**” means (a) a Person, including without limitation a Known Claimant asserting a Pre-Filing Claim or a Restructuring Period Claim against any of the OTE Group, or (b) a Person, including without limitation a Known Claimant asserting a D&O Claim against any of the Directors or Officers;
- (i) “**Claims Bar Date**” means 5:00 PM (Eastern Time) on June 27, 2023, or such later date as may be ordered by this Honourable Court;
- (j) “**Claims Officer**” means the individual(s) designated by the Court pursuant to paragraph 34 of this Order;
- (k) “**Claims Package**” means the document package to be disseminated by the Monitor in accordance with the terms of this Order, which shall consist of a Proof of Claim form, a Proof of Claim Instruction Letter, a D&O Proof of Claim form, a D&O Claim Instruction Letter, and such other materials as the OTE Group, in consultation with the Monitor, may consider appropriate;
- (l) “**Claims Procedure**” means the procedures outlined in this Order, including the Schedules hereto, in connection with the assertion of Claims against the OTE Group and/or the Directors and Officers, or any of them, as amended or supplemented by further order of the Court;
- (m) “**Court**” or this “**Honourable Court**” means the Ontario Superior Court of Justice (Commercial List);

- (n) **“D&O Claim”** means any Pre-Filing D&O Claim or Restructuring Period D&O Claim, and **“D&O Claims”** means, collectively, the Pre-Filing D&O Claims and the Restructuring Period D&O Claims;
- (o) **“D&O Claim Instruction Letter”** means the letter containing instructions for completing the D&O Proof of Claim form, substantially in the form attached as Schedule “D” hereto;
- (p) **“D&O Proof of Claim”** means the proof of claim to be filed by Claimants in connection with any D&O Claim, substantially in the form attached as Schedule “E” hereto, which shall include all available supporting documentation in respect of such D&O Claim;
- (q) **“Directors”** means all current or former directors (or their estates) of any of the OTE Group, in such capacity, or any who may be deemed to be or have been, whether by statute, operation of law or otherwise, a director or *de facto* director of any member of the OTE Group, and **“Director”** means any one of them;
- (r) **“Employee”** means anyone who is or was or may be deemed to be or have been, whether by statute, operation of law or otherwise, a current or former employee of any of the OTE Group whether on a full-time, part-time or temporary basis, other than a Director or Officer, including any individuals on disability leave, parental leave or other absence;

- (s) **“Excluded Claim”** means any:
 - (i) Claim that may be asserted by any beneficiary of the Administration Charge, the Directors’ Charge and the RBC Security, (as such terms are defined in the Initial Order), and any further Court-ordered charges in these CCAA proceedings;
 - (ii) Intercompany Claim; and
 - (iii) Claim that may be asserted by any of the OTE Group entities or by the Monitor, including, without limitation, pursuant to section 36.1 of the CCAA and sections 95 and 96 of the *Bankruptcy and Insolvency Act*, against any Directors and/or Officers;
- (t) **“Filing Date”** means January 30, 2023;
- (u) **“Initial Order”** means the order of the Honourable Justice Osborne dated January 30, 2023 issued pursuant to the CCAA, as amended by the order of the Honourable Justice Osborne dated February 9, 2023, and as further amended, restated or varied from time to time;
- (v) **“Instruction Letter”** means a letter to Claimants regarding the Claims Procedure containing instructions regarding the completion and return of a Proof of Claim, substantially in the form attached at **Schedule “B”** herein;
- (w) **“Intercompany Claim”** means any Claim that may be asserted against any of the OTE Group by or on behalf of any of the OTE Group or any of their affiliated

companies or partnerships. For greater certainty, an Intercompany Claim shall not include any Claim of a current or former shareholder, partner or limited partner of any OTE Group entity against such OTE Group entity;

(x) **“Known Claimants”** means:

(i) those Claimants which the Books and Records disclose were owed monies as Claimants by one or more of the OTE Group as of the Filing Date and which monies remain unpaid in whole or in part; and

(ii) any Person which commenced a legal proceeding against any of the OTE Group, including the Directors or Officers, which legal proceeding was commenced and served upon such member of the OTE Group or such Director or Officer prior to the Filing Date and is known to the Monitor as of the date of the Claims Procedure Order;

(y) **“Meeting”** means any meeting of the creditors of the OTE Group, or of any one or more of them, called for the purpose of considering and voting in respect of a Plan;

(z) **“Monitor’s Website”** means the case website established by the Monitor with the following URL: <http://home.kpmg/ca/OTEGroup>;

(aa) **“Notice of Dispute of Revision or Disallowance”** means the notice, substantially in the form attached as Schedule “G” hereto, which may be delivered to the Monitor by a Claimant disputing a Notice of Revision or Disallowance received by such Claimant;

- (bb) **“Notice of Revision or Disallowance”** means the notice, substantially in the form attached as Schedule “F” hereto, which may be prepared by the OTE Group, in consultation with the Monitor, and delivered by the Monitor to a Claimant revising or disallowing, in part or in whole, a Claim submitted by such Claimant in a Proof of Claim or D&O Proof of Claim;
- (cc) **“Notice to Claimants”** means the notice for publication by the Monitor as described in paragraph 12(d) herein, substantially in the form attached as Schedule “A” hereto;
- (dd) **“Officers”** means all current and former officers (or their estates) of any of the OTE Group, in such capacity, or anyone who may be deemed to be or have been, whether by statute, operation or law or otherwise, an officer or *de facto* officer of any of the OTE Group, and **“Officer”** means any of them;
- (ee) **“Order”** means this Claims Procedure Order;
- (ff) **“Person”** means any individual, firm, corporation, limited or unlimited liability company, general or limited partnership, association, trust (including a real estate investment trust), joint venture, unincorporated organization, governmental unit, body or agency or any instrumentality thereof, Canadian or non-Canadian regulatory body or agency or any instrumentality thereof, or any other entity;
- (gg) **“Plan”** means any proposed plan of compromise, arrangement or reorganization that may be filed in respect of any or all of the OTE Group pursuant to the CCAA

as the same may be amended, supplemented or restated from time to time in accordance with the terms thereof;

- (hh) **“Proof of Claim”** means the proof of claim to be submitted or delivered to the Monitor by a Claimant in respect of any Pre-Filing Claim and/or Restructuring Period Claim, substantially in the form attached as Schedule “C” hereto, which shall include all available supporting documentation in respect of such Claim;
- (ii) **“Proof of Claim Instruction Letter”** means the letter containing instructions for completing the Proof of Claim form, substantially in the form attached as Schedule “B” hereto;
- (jj) **“Restructuring Period Claims Bar Date”** means, in respect of a Restructuring Period Claim or Restructuring Period D&O Claim, the later of: (i) the Claims Bar Date; and (ii) 5:00 p.m. (Eastern Time) on the day which is thirty (30) days after the Monitor sends a Claims Package with respect to a Restructuring Period Claim or a Restructuring Period D&O Claim to a Claimant;

3. **THIS COURT ORDERS** that, except where otherwise specified herein, all references as to time herein shall mean local time in Toronto, Ontario, Canada, and any reference to an event occurring on a Business Day shall mean prior to 5:00 p.m. on such Business Day unless otherwise indicated herein, and any reference to an event occurring on a day that is not a Business Day shall mean the next following day that is a Business Day.

4. **THIS COURT ORDERS** that all references to the word “including” shall mean “including without limitation”, all references to the singular herein include the plural, the plural include the singular, and any gender includes all genders.

5. **THIS COURT ORDERS** that all Claims filed shall be denominated in Canadian dollars. Any Claims denominated in a foreign currency shall be converted to Canadian dollars at the Bank of Canada daily average exchange rate on the Filing Date, which for the United States dollar is USD\$1:CAD\$1.3356.

GENERAL PROVISIONS

6. **THIS COURT ORDERS** that notwithstanding any other provisions of this Order, the solicitation by the OTE Group and the Monitor of Proofs of Claims and D&O Proofs of Claims, and the filing by any Claimant of any Proof of Claim and D&O Proof of Claim shall not, for that reason only, grant any Person any rights, including without limitation, in respect of the nature, quantum and priority of its Claims or standing in the CCAA Proceedings or rights under a Plan, except as specifically set out in this Order.

7. **THIS COURT ORDERS** that the Monitor, in consultation with the OTE Group, and if applicable, the applicable Directors and Officers in respect of any D&O Claims, is hereby authorized to use reasonable discretion to determine the adequacy of compliance with respect to the manner in which any forms submitted or delivered hereunder are completed and executed, and the time in which they are submitted, and may, where the Monitor, in consultation with the OTE Group and, if applicable, the applicable Directors and Officers in respect of any D&O Claims, is satisfied that a Claim has been adequately proven, waive strict compliance with the requirements of this Order, including in respect of the completion, execution and time of delivery of such forms

and to request any further documentation from a Claimant that the Monitor, the OTE Group and the applicable Directors and Officers in respect of any D&O Claims, may require.

8. **THIS COURT ORDERS** that amounts claimed in Assessments shall be subject to this Order and there shall be no presumption of validity or deeming of the amount due in respect of the Claim set out in any Assessment.

MONITOR'S ROLE

9. **THIS COURT ORDERS** that the Monitor, in addition to its prescribed rights, duties, responsibilities and obligations under the CCAA, the Initial Order and any other orders of the Court in the CCAA Proceedings, shall assist the OTE Group in the administration of the Claims Procedure provided for herein, including the determination and resolution of Claims, if applicable, and is hereby authorized, directed and empowered to take such other actions and fulfill such other roles as are authorized by this Order or incidental thereto.

10. **THIS COURT ORDERS** that the Monitor: (i) shall have all of the protections afforded to it by the CCAA, this Order, the Initial Order, any other orders of the Court in the CCAA Proceedings, and other applicable law, or as an officer of the Court, in connection with its activities in respect of this Order, including the stay of proceedings in its favour pursuant to the Initial Order; (ii) shall incur no liability or obligation as a result of the carrying out of the provisions of this Order, other than in respect of its gross negligence or wilful misconduct; (iii) shall be entitled to rely on the books and records of the OTE Group and any information provided by any of the OTE Group, all without independent investigation; (iv) shall not be liable for any claims or damages resulting from any errors or omissions in such books, records or information; and (v) may seek such assistance as may be reasonably required to carry out its duties and obligations pursuant to

this Order from the OTE Group or any of their affiliated companies, partnerships, or other corporate entities, including making such inquiries and obtaining such records and information as it deems appropriate in connection with the Claims Procedure.

11. **THIS COURT ORDERS** that the OTE Group, the Directors, the Officers and their respective employees, agents and representatives and any other Person given notice of this Order shall fully cooperate with and assist the Monitor in the exercise of its powers and the discharge of its duties and obligations under this Order.

NOTICE TO CLAIMANTS

12. **THIS COURT ORDERS** that:

- (a) The OTE Group shall, no later than five (5) Business Days following the granting of this Order, provide to the Monitor a complete list of Known Claimants which the Books and Records disclose were owed monies as Claimants by one or more of the OTE Group as of the Filing Date and which monies remain unpaid in whole or in part, and/or confirm to the Monitor that the Monitor is already in possession of such list;
- (b) The Monitor shall post a copy of this Order and the Claims Package on the Monitor's Website as soon as practicable after the date of this Order but no later than five (5) Business Days following the granting of this Order;
- (c) The Monitor shall, as soon as practicable, but no later than ten (10) Business Days following the granting of this Order, send to each of the Known Claimants, as evidenced by the Books and Records of the OTE Group, at their last known

municipal or e-mail address as recorded in the OTE Group's Books and Records a copy of the Claims Package;

- (d) The Monitor shall cause to be published for at least two (2) Business Days in consecutive weeks the Notice to Claimants in *The Globe and Mail* (National Edition) as soon as practicable after the date of this Order, with the first such notice to be published no later than seven (7) Business Days following the granting of this Order; and
- (e) The Monitor shall, provided such request is received prior to the Claims Bar Date, deliver as soon as reasonably possible following receipt of a request therefor a copy of the Claims Package to any Person claiming to be a Claimant and requesting such material in writing.

13. **THIS COURT ORDERS** that any notices of disclaimer or resiliation delivered after the date of this Order to potential Claimants in connection with any action taken by the OTE Group or the Monitor to restructure, disclaim, resiliate, terminate or breach any contract, lease or other agreement, whether written or oral, pursuant to the terms of the Initial Order, shall be accompanied by a Claims Package.

14. **THIS COURT ORDERS** that the form and substance of the Claims Procedure, this Order and all Schedules, substantially in the forms attached as schedules hereto, are hereby approved. Notwithstanding the foregoing, the OTE Group, in consultation with the Monitor, may, from time to time, make non-substantive changes to the forms as they may consider necessary or desirable.

15. **THIS COURT ORDERS** that the sending of the Claims Package either electronically or physically to the applicable Persons as described above, the publication of the Notice to Claimants, each in accordance with this Order, and the completion of the other requirements of this Order, shall constitute good and sufficient service and delivery of notice on all Persons who may be entitled to receive notice and who may wish to assert a Claim, and no other notice or service need be given or made and no other document or material need be sent to or served upon any Person in respect of this Order. All Persons (including Claimants) are bound by the timelines set out in this Order and any notices published in accordance with the terms of this Order, regardless of whether or not they received actual notice, such that it is the sole obligation of any Person asserting a Claim to file such Claim with the Monitor in accordance with the terms of this Order and the applicable Bar Date set out in this Order.

16. **THIS COURT ORDERS** that the Monitor shall be entitled to rely on the accuracy and completeness of the information obtained from the Books and Records of the OTE Group regarding the Known Claimants. For greater certainty, the Monitor shall have no liability in respect of the information provided to it or otherwise obtained by it regarding the Known Claimants and shall not be required to conduct any independent inquiry and investigation with respect to that information.

CLAIMS PROCEDURE

(A) Pre-Filing Claims and Pre-Filing D&O Claims

17. **THIS COURT ORDERS** that any Claimant that intends to assert a Pre-Filing Claim or a Pre-Filing D&O Claim shall file a Proof of Claim or D&O Proof of Claim, as applicable, with the Monitor so that it is actually received by the Monitor on or before the Claims Bar Date. Proofs of Claim and D&O Proofs of Claim may be submitted to the Monitor in accordance with the

provisions of this Order. For the avoidance of doubt, a Proof of Claim or D&O Proof of Claim, as applicable, must be filed with the Monitor by every Claimant in respect of every Pre-Filing Claim and every Pre-Filing D&O Claim, regardless of whether or not a legal proceeding in respect of such Pre-Filing Claim or Pre-Filing D&O Claim has been previously commenced.

18. **THIS COURT ORDERS** that any Claimant that does not file a Proof of Claim or D&O Proof of Claim, as applicable, with the Monitor on or before the Claims Bar Date, or such later date as the Monitor, in consultation with the OTE Group, may agree in writing or the Court may otherwise direct:

- (a) be and is hereby forever barred, estopped and enjoined from asserting or enforcing any such Pre-Filing Claim(s) or Pre-Filing D&O Claim(s) against the OTE Group, the OTE Group shall not have any liability whatsoever in respect of any such Pre-Filing Claim(s) or Pre-Filing D&O Claim(s), and all such Pre-Filing Claims or Pre-Filing D&O Claims shall be forever extinguished without any further act or notification by the OTE Group or the Monitor;
- (b) will not be permitted to vote at any Meeting on account of such Pre-Filing Claim(s) or Pre-Filing D&O Claim(s);
- (c) will not be entitled to receive further notice with respect to, and shall not be entitled to participate as a Claimant or creditor in, the Claims Procedure or these CCAA proceedings with respect to such Pre-Filing Claim(s) or Pre-Filing D&O Claim(s);
and

- (d) will not be permitted to participate in any distribution under any Plan or otherwise on account of such Pre-Filing Claim(s) or Pre-Filing D&O Claim(s).

(B) Restructuring Period Claims

19. **THIS COURT ORDERS** that, upon becoming aware of a circumstance giving rise to a potential Restructuring Period Claim or Restructuring Period D&O Claim, the Monitor, in consultation with the OTE Group, shall send a Claims Package, as appropriate, to the Claimant in respect of such potential Restructuring Period Claim or Restructuring Period D&O Claim in the manner provided for herein.

20. **THIS COURT ORDERS** that any Claimant that intends to assert a Restructuring Period Claim or a Restructuring Period D&O Claim shall file a Proof of Claim or D&O Proof of Claim, as applicable, with the Monitor so that it is actually received by the Monitor on or before the Restructuring Period Claims Bar Date. Proofs of Claim and D&O Proofs of Claim may be submitted to the Monitor in accordance with the provisions of this Order hereto. For the avoidance of doubt, a Proof of Claim or D&O Proof of Claim must be filed with the Monitor by every Claimant in respect of every Restructuring Period Claim and every Restructuring Period D&O Claim, regardless of whether or not a legal proceeding in respect of such Restructuring Period Claim or Restructuring Period D&O Claim has been previously commenced.

21. **THIS COURT ORDERS** that any Claimant that intends to assert a Restructuring Period Claim or Restructuring Period D&O Claim, that does not file a Proof of Claim or D&O Proof of Claim, as applicable, with the Monitor on or before the Restructuring Period Claims Bar Date, or such later date as the Monitor, in consultation with the OTE Group, may agree in writing or the Court may otherwise direct:

- (a) be and is hereby forever barred, estopped and enjoined from asserting or enforcing any such Restructuring Period Claim(s) or Restructuring Period D&O Claim(s), the OTE Group shall not have any liability whatsoever in respect of any such Restructuring Period Claim(s) or Restructuring Period D&O Claim(s), and all such Restructuring Period Claims or Restructuring Period D&O Claims shall be forever extinguished without any further act or notification by the OTE Group or the Monitor;
- (b) will not be permitted to vote at any Meeting on account of such Restructuring Period Claim(s) or Restructuring Period D&O Claim(s);
- (c) will not be entitled to receive further notice with respect to, and shall not be entitled to participate as a Claimant or creditor in, the Claims Procedure or these CCAA Proceedings with respect to such Restructuring Period Claim(s) or Restructuring Period D&O Claim(s); and
- (d) will not be permitted to participate in any distribution under any Plan or otherwise on account of such Restructuring Period Claim(s) or Restructuring Period D&O Claim(s).

(C) Adjudication and Resolution of Claims

22. **THIS COURT ORDERS** that the Monitor, in consultation with the OTE Group, shall review and record all Proofs of Claim and D&O Proofs of Claim that are received on or before the applicable Bar Date.

23. **THIS COURT ORDERS** that the Monitor shall make reasonable efforts to promptly deliver a copy of any D&O Proofs of Claim, Notices of Revision or Disallowance with respect to any D&O Claim, and Notices of Dispute of Revision or Disallowance with respect to any D&O Claim, to the applicable Directors and Officers named therein.

24. **THIS COURT ORDERS** that, (i) the Monitor, in consultation with and on behalf of the OTE Group, shall accept, revise or reject each Claim set out in each Proof of Claim, and (ii) with respect to a D&O Claim set out in a D&O Proof of Claim, the Monitor, in consultation with and on behalf of the OTE Group and the applicable Directors and Officers named in respect of such D&O Claim, shall accept, revise or reject such D&O Claim, provided that the Monitor shall not accept or revise any portion of a D&O Claim absent consent of the applicable Director(s) and Officer(s) or further Order of the Court.

25. **THIS COURT ORDERS** that, if the Monitor, in consultation with the OTE Group, agrees with the amount and Characterization of the Claim as set out in any Proof of Claim or D&O Proof of Claim filed in accordance with the provisions of this Order and intend to accept the Claim, the Monitor shall notify such Claimant of the acceptance of its Claim by the OTE Group.

26. **THIS COURT ORDERS** that, if the Monitor, in consultation with the OTE Group, disagrees with the amount or Characterization of the Claim as set out in any Proof of Claim or D&O Proof of Claim filed in accordance with the provisions of this Order, the Monitor shall, in consultation with the OTE Group and any applicable Directors or Officers, attempt to resolve such dispute and settle the purported Claim with the Claimant for voting and/or distribution purposes.

27. **THIS COURT ORDERS** that, subject to and in accordance with paragraph 22, if the OTE Group and the Monitor intend to revise or reject a Claim that has been filed with the Monitor, the

Monitor shall notify the applicable Claimant that its Claim has been revised or rejected for voting and/or distribution purposes, and the reasons therefor, by sending a Notice of Revision or Disallowance. The Monitor, in consultation with the OTE Group, may allow a Claim for voting purposes and may revise or disallow the Claim for distribution purposes provided it does so in the Notice of Revision or Disallowance.

28. **THIS COURT ORDERS** that any Claimant who intends to dispute a Notice of Revision or Disallowance received from the Monitor shall deliver a completed Notice of Dispute of Revision or Disallowance, along with the reasons for its dispute, to the Monitor such that it is received by the Monitor by no later than thirty (30) days after the date on which the Claimant is deemed to receive the Notice of Revision or Disallowance, or such other date as may be agreed to by the Monitor, in consultation with the OTE Group, in writing.

29. **THIS COURT ORDERS** that, where a Claimant who receives a Notice of Revision or Disallowance does not file a completed Notice of Dispute of Revision or Disallowance by the time set out in paragraph 28 above, then such Claimant's Claim shall be deemed to be as determined in the Notice of Revision or Disallowance and any and all of the Claimant's rights to dispute the Claim as determined in the Notice of Revision or Disallowance or to otherwise assert or pursue such Claim other than as determined in the Notice of Revision or Disallowance shall be forever extinguished and barred without further act or notification.

30. **THIS COURT ORDERS** that upon receipt of a Notice of Dispute of Revision or Disallowance in respect of a Claim, the Monitor, the OTE Group and any applicable Directors or Officers, shall attempt to resolve such dispute and settle the purported Claim with the Claimant, and in the event that a dispute raised in a Notice of Dispute of Revision or Disallowance is not

settled within a time period or in a manner satisfactory to the Monitor, in consultation with the OTE Group and any applicable Directors or Officers, the Monitor shall, at its election, refer the dispute raised in the Notice of Dispute of Revision or Disallowance to the Court or a Claims Officer appointed by the Court for adjudication, and the Monitor shall send written notice of such referral to the Claimant.

31. **THIS COURT ORDERS** that notwithstanding any other provisions of this Order, the Monitor, in consultation with the OTE Group and any applicable Directors or Officers, may, at its election, refer any Claim to the Court or a Claims Officer appointed by the Court for adjudication at any time, and the Monitor shall send written notice of such referral to the applicable parties.

32. **THIS COURT ORDERS** that, for greater certainty, no Person holding an Excluded Claim shall be required to file a Proof of Claim in respect of such Excluded Claim, and such Person shall be unaffected by this Order in respect of such Excluded Claim.

33. **THIS COURT ORDERS** that nothing in this Claims Procedure Order shall constitute or be deemed to constitute an allocation or assignment of Claims into particular classes for the purpose of the Plan and, for greater certainty, the treatment of Claims, or any other claims and classification of Claimants for voting and distribution purposes, shall be subject to the terms of a Plan or further Order of this Court.

CLAIMS OFFICER

34. **THIS COURT ORDERS** that one or more Persons may be appointed by the Court from time to time on a motion by the OTE Group or the Monitor as the Claims Officer for the Claims Procedure.

35. **THIS COURT ORDERS** that the decision as to whether a disputed Claim should be adjudicated by the Court or a Claims Officer shall be in the discretion of the OTE Group, in consultation with the Monitor.

36. **THIS COURT ORDERS** that, where a disputed Claim has been referred to a Claims Officer, the Claims Officer shall determine the classification, validity and/or amount of such disputed Claim in accordance with this Order and, to the extent necessary, may determine whether any Claim or part thereof constitutes an Excluded Claim, and shall provide written reasons. Where a disputed Claim has been referred to a Claims Officer, the Claims Officer shall determine all procedural matters which may arise in respect of his or her determination of these matters, including any participation rights for any stakeholder and the manner in which any evidence may be adduced. The Claims Officer shall have the discretion to mediate any dispute that is referred to such Claims Officer at its election. The Claims Officer shall also have the discretion to determine by whom and to what extent the costs of any hearing or mediation before a Claims Officer shall be paid.

37. **THIS COURT ORDERS** that the Monitor, the Claimant, the OTE Group and/or, in respect of any D&O Claim, the applicable Directors and Officers, or any other stakeholder (if applicable) may, within ten (10) days of such party receiving notice of a Claims Officer's determination of the amount and Characterization of a Claimant's Claim or any other matter

determined by the Claims Officer, appeal such determination to the Court by filing a notice of appeal, and the appeal shall, subject to the availability of the Court, be initially returnable for scheduling purposes within ten (10) days of filing such notice of appeal.

38. **THIS COURT ORDERS** that, if no party appeals any determination of any Claims Officer within the time set out in paragraph 37 above, the decision of the Claims Officer in determining the amount and Characterization of the Claimant's Claim or any other matter determined by the Claims Officer in accordance with paragraph 37 shall be final and binding upon the applicable OTE Group, the applicable Directors and Officers in respect of any D&O Claim, the Monitor, the Claimant and any other applicable stakeholder and there shall be no further right of appeal, review or recourse to the Court from the Claims Officer's final determination of a Claim.

NOTICE TO TRANSFEREES

39. **THIS COURT ORDERS** that, subject to the terms of any subsequent Order of this Court, if, after the Filing Date, the holder of a Claim transfers or assigns its Claim to another Person, neither the Monitor nor any of the OTE Group shall be obligated to give notice to or otherwise deal with the transferee or assignee of such Claim in respect thereof unless and until written notice of such transfer or assignment, together with satisfactory evidence of such transfer or assignment, shall have been received by the Monitor and acknowledged by the Monitor in writing and thereafter such transferee or assignee shall, for the purposes hereof, constitute the "Claimant" in respect of such Claim, and the OTE Group and the Monitor shall thereafter only be required to deal with such transferee or assignee and not the original Claimant. Any such transferee or assignee of such Claim shall be bound by any notices given or steps taken or not taken in respect of such Claim in accordance with this Order prior to receipt by the Monitor and acknowledgement by the Monitor of satisfactory evidence of such transfer or assignment. A transferee or assignee of a Claim

takes the Claim subject to any rights of set-off to which the OTE Group and/or the applicable Directors and Officers may be entitled with respect to such Claim. For greater certainty, a transferee or assignee of a Claim shall not be entitled to set-off, apply, merge, consolidate or combine any Claim assigned or transferred to it against or on account or in reduction of any amounts owing by such Person to any of the OTE Group or the applicable Directors and Officers.

SERVICE AND NOTICE

40. **THIS COURT ORDERS** that the OTE Group and the Monitor may, unless otherwise specified by this Order, serve and deliver or cause to be served and delivered the Claims Package, and any letters, notices or other documents, to the appropriate Claimants or any other interested Persons by forwarding true copies thereof by prepaid ordinary mail, courier, personal delivery, facsimile transmission or email to such Persons or their counsel at the physical or electronic address, as applicable, shown on the Books and Records of the OTE Group or, where applicable, as set out in such Claimant's Proof of Claim or D&O Proof of Claim. Any such service and delivery shall be deemed to have been received: (i) if sent by ordinary mail, on the third Business Day after mailing within Ontario, the fifth Business Day after mailing within Canada (other than within Ontario) or within the United States (other than within California), as applicable, and the tenth Business Day after mailing internationally; (ii) if sent by courier or personal delivery, on the next Business Day following dispatch; and (iii) if delivered by facsimile transmission or email by 5:00 p.m. on a Business Day, on such Business Day, and if delivered after 5:00 p.m. or other than on a Business Day, on the following Business Day.

41. **THIS COURT ORDERS** that any notice or communication required to be provided or delivered by a Claimant to the Monitor or the OTE Group under this Order shall, unless otherwise specified in this Order, be in writing in substantially the form, if any, provided for in this Order

and will be sufficiently given only if delivered by prepaid ordinary mail, registered mail, courier, personal delivery, facsimile transmission or email to:

If to the Monitor:

KPMG Inc.
Bay Adelaide Centre, 333 Bay St. #4600
Toronto, ON M5H 2S5

Attention: Chris Gard and Broderick Lomax
Email: cgard@kpmg.ca; blomax@kpmg.ca;
and OTEGroup@kpmg.ca

With a copy to Bennett Jones LLP
100 King Street West, Suite 3400
Toronto, ON M5X 1A4
Attention: Raj Sahnir, Danish Afroz and
Thomas Gray
Email: sahnir@bennettjones.com,
afrozd@bennettjones.com and
grayt@bennettjones.com

If to the OTE Group:

Aird & Berlis LLP
Brookfield Place, 181 Bay St. #1800
Toronto, ON M5J 2T9

Attention: Steven Graff, Tamie Dolny and
Samantha Hans
Email: sgraff@airdberlis.com,
tdolny@airdberlis.com and
shans@airdberlis.com

Any such notice or communication delivered by a Claimant shall be deemed received if delivered by prepaid ordinary mail, registered mail, courier, personal delivery, facsimile transmission or email, upon actual receipt thereof before 5:00 p.m. on a Business Day, or if delivered outside of normal business hours, the next Business Day. For greater certainty, a copy of any correspondence delivered by the Claimant to the OTE Group must also have been delivered to the Monitor.

42. **THIS COURT ORDERS** that if, during any period during which notices or other communications are being given pursuant to this Order, a postal strike or postal work stoppage of general application should occur, such notices or other communications sent by ordinary or registered mail and then not received shall not be effective, and all notices and other communications given hereunder during the course of any such postal strike or work stoppage of general application shall only be effective if given by courier, personal delivery, facsimile

transmission or email in accordance with this Order, in each case unless otherwise determined by the Monitor, in its reasonable discretion and in consultation with the OTE Group.

MISCELLANEOUS

43. **THIS COURT ORDERS** that the OTE Group or the Monitor may from time to time apply to this Court to extend the time for any action which the OTE Group or the Monitor are required to take if reasonably required to carry out their respective duties and obligations pursuant to this Order and for advice and directions concerning the discharge of their respective powers and duties under this Order or the interpretation or application of this Order.

44. **THIS COURT ORDERS** that nothing in this Order shall prejudice the rights and remedies of any Directors or Officers or other Persons under the Directors' Charge or any applicable insurance policy or prevent or bar any Person from seeking recourse against or payment from the OTE Group's insurance or any Director's or Officer's liability insurance policy or policies that exist to protect or indemnify the Directors or Officers or other Persons, whether such recourse or payment is sought directly by the Person asserting a Claim from the insurer or derivatively through the Director or Officer or any OTE Group; provided, however, that nothing in this Order shall create any rights in favour of such Person under any policies of insurance nor shall anything in this Order limit, remove, modify or alter any defence to such Claim available to the insurer pursuant to the provisions of any insurance policy or at law; and further provided that any Claim or portion thereof for which the Person receives payment directly from, or confirmation that he or she is covered by, where and if available, the OTE Group' insurance or any Director's or Officer's liability insurance or other liability insurance policy or policies that exist to protect or indemnify the Directors or Officers or other Persons shall not be recoverable as against a OTE Group or Director or Officer, as applicable.

45. **THIS COURT HEREBY REQUESTS** the aid and recognition of any court, tribunal, regulatory or administrative body or agency having jurisdiction in Canada or in the United States of America, including the United States Bankruptcy Court for the Southern District of Florida, or in any other foreign jurisdiction, to give effect to this Order and to assist the OTE Group, the Monitor and their respective agents, in carrying out the terms of this Order. All courts, tribunals, regulatory and administrative bodies and agencies are hereby respectfully requested to make such orders and to provide such assistance to the OTE Group and to the Monitor, as an officer of this Court, as may be necessary or desirable to give effect to this Order or to assist the OTE Group and the Monitor and their respective agents in carrying out the terms of this Order.

46. **THIS COURT ORDERS** that this Order is effective from today's date as of 12:01 a.m. Eastern Standard/Daylight Time and is enforceable without the need for entry or filing.

SCHEDULE "A"

NOTICE TO CLAIMANTS OF ORIGINAL TRADERS ENERGY LTD., 2496750 ONTARIO INC., OTE LOGISTICS LP AND ORIGINAL TRADERS ENERGY LP

(collectively, the "OTE Group")

RE: NOTICE OF CLAIMS PROCEDURE

NOTICE IS HEREBY GIVEN that pursuant to an Order of the Ontario Superior Court of Justice (Commercial List) made on April 27, 2023 (the "**Claims Procedure Order**"), a claims procedure has been commenced for the identification, quantification, and resolution of certain claims of creditors of the OTE Group and their respective directors and officers (the "**Claims Procedure**"). Capitalized terms that are not defined herein have the meanings ascribed thereto in the Claims Procedure Order.

PLEASE TAKE NOTICE that any Person that wishes to assert a Pre-Filing Claim or a Pre-Filing D&O Claim (against any of the current or former Directors or Officers of the OTE Group), other than an Excluded Claim, must deliver to KPMG Inc., in its capacity as the court-appointed monitor of the OTE Group (the "**Monitor**") on or before the Claims Bar Date a completed Proof of Claim form or a completed D&O Proof of Claim, as applicable, including all relevant supporting documentation in respect of such Claim, in the manner set out in the Order.

Pursuant to the Claims Procedure Order, the Claims Bar Date is 5:00 p.m. (Eastern Time) on June 27, 2023. Proofs of Claim in respect of Pre-Filing Claims and D&O Proofs of Claim in respect of D&O Claims must be completed and filed with the Monitor such that it is received on or before the Claims Bar Date.

PLEASE TAKE NOTICE that any Person that wishes to assert a Restructuring Period Claim or a Restructuring Period D&O Claim, other than an Excluded Claim, must deliver to the Monitor on or before the Restructuring Claims Bar Date a completed Proof of Claim form or a D&O Proof of Claim, as applicable, including all relevant supporting documentation in respect of such Claim, in the manner set out in the Order.

Pursuant to the Claims Procedure Order, the Restructuring Period Claims Bar Date is 5:00 pm (Eastern Time) on the later of the Claims Bar Date and the date that is thirty (30) days after the Monitor sends a Claims Package with respect to a Restructuring Period Claim or a Restructuring Period D&O Claim to a Claimant. Proofs of Claim in respect of Restructuring Period Claims or D&O Proofs of Claim in respect of Restructuring Period D&O Claims must be completed and filed with the Monitor such that they are received on or before the Restructuring Period Claims Bar Date.

Pursuant to the Claims Procedure Order, the Monitor will cause Claims Packages to be sent to all Known Claimants on or before Thursday, May 11, 2023. A copy of the Claims Procedure Order and the Claims Package can be found at the following website: <http://home.kpmg/ca/OTEGroup>

CLAIMS WHICH ARE NOT RECEIVED BY THE APPLICABLE BAR DATE WILL BE BARRED AND EXTINGUISHED FOREVER.

CLAIMANTS REQUIRING INFORMATION or claim documentation may contact the Monitor at the following address by prepaid registered mail, courier, personal delivery, facsimile transmission, email or telephone:

KPMG Inc., Court-appointed Monitor of the OTE Group

Claims Process

333 Bay Street, Suite 4600

Bay Adelaide Centre

Toronto, ON M5H 2S5

Attention: Chris Gard / Broderick Lomax

Telephone: 1-833-665-0666 (toll free within North America)

416-468-7000 (local)

Fax: 416-777-8818

Email: OTEGroup@kpmg.ca

SCHEDULE “B”

PROOF OF CLAIM INSTRUCTION LETTER OF ORIGINAL TRADERS ENERGY LTD., 2496750 ONTARIO INC., OTE LOGISTICS LP AND ORIGINAL TRADERS ENERGY LP

(collectively, the “OTE Group”)

CLAIMS PROCEDURE

By Order of the Ontario Superior Court of Justice (Commercial List) dated April 27, 2023 (as such Order may be amended from time to time, the “**Claims Procedure Order**”) under the *Companies’ Creditors Arrangement Act*, R.S.C. 1985, c. C-36 (the “CCAA”), the OTE Group and KPMG Inc., in its capacity as the Court-appointed monitor of the OTE Group (the “**Monitor**”), have been authorized to conduct a claims procedure (the “**Claims Procedure**”). A copy of the Claims Procedure Order and other public information concerning this proceeding can be obtained from the Monitor’s website at <http://home.kpmg/ca/OTEGroup>.

This letter provides general instructions for completing a Proof of Claim form. Capitalized terms not defined within this instruction letter shall have the meaning ascribed thereto in the Claims Procedure Order.

The Claims Procedure is intended to identify and determine the amount of any claims against the OTE Group or any or all of their respective current or former Directors or Officers, whether unliquidated, contingent or otherwise, that are to be affected in the plan of compromise or arrangement being pursued by the OTE Group under the CCAA. Please review the Claims Procedure Order for the full terms of the Claims Procedure.

All forms and inquiries with respect to the Claims Procedure should be directed to the Monitor by prepaid registered mail, courier, personal delivery, facsimile transmission, email, or telephone at the address below:

KPMG Inc., Court-appointed Monitor of the OTE Group

Claims Process

333 Bay Street, Suite 4600
Bay Adelaide Centre
Toronto, ON M5H 2S5

Attention: Chris Gard / Broderick Lomax
Telephone: 1-833-665-0666 (toll free within North America)
416-468-7000 (local)
Fax: 416-777-8818
Email: OTEGroup@kpmg.ca

FOR CREDITORS SUBMITTING A PROOF OF CLAIM

If you believe that you have a Pre-Filing Claim against any of the OTE Group, you must complete and file a Proof of Claim form with the Monitor. All Proofs of Claim for Pre-Filing Claims (i.e. Claims against the OTE Group arising prior to the Filing Date) **must be received by the Monitor before 5:00 p.m. (Eastern Time) on June 27, 2023** (the “**Claims Bar Date**”). If you do not file a Proof of Claim in respect of any such Claims by the Claims Bar Date, you shall not be entitled to vote at the meeting of creditors regarding

any plan of compromise or arrangement being proposed by the OTE Group or participate in any distribution under such plan in respect of such Claims and any such Claims shall be forever extinguished and barred.

All Proofs of Claim for Restructuring Period Claims (i.e. Claims arising on or after the Filing Date arising out of the restructuring, disclaimer, repudiation or termination by the OTE Group of any contract, lease, employment agreement or arrangement or other agreement or obligation) **must be received by the Monitor before 5:00 p.m. (Eastern Time) on the later of the Claims Bar Date and the date that is thirty (30) days after the Monitor sends a Claims Package with respect to a Restructuring Period Claim** (the “**Restructuring Period Claims Bar Date**”). If you do not file a Proof of Claim in respect of any such Restructuring Period Claims by the Restructuring Claims Bar Date, you shall not be entitled to vote at the meeting of creditors regarding any plan of compromise or arrangement being proposed by the OTE Group or participate in any distribution under such plan in respect of such Claims and any such Claims you may have against the OTE Group shall be forever extinguished and barred.

ADDITIONAL FORMS

Additional Proof of Claim forms can be obtained from the Monitor’s website at <http://home.kpmg/ca/OTEGroup> or by contacting the Monitor.

DATED this _____ day of _____, 2023.

SCHEDULE “C”

**ONTARIO
SUPERIOR COURT OF JUSTICE
COMMERCIAL LIST**

**IN THE MATTER OF THE *COMPANIES’ CREDITORS
ARRANGEMENT ACT*, R.S.C. 1985, c. C-36, AS AMENDED**

**AND IN THE MATTER OF A PLAN OF COMPROMISE
OR ARRANGEMENT OF ORIGINAL TRADERS ENERGY LTD. AND 2496750 ONTARIO INC.**

PROOF OF CLAIM

**FOR CLAIMS AGAINST ORIGINAL TRADERS ENERGY LTD., 2496750 ONTARIO INC.,
OTE LOGISTICS LP AND ORIGINAL TRADERS ENERGY LP**

(collectively, the “OTE Group”)

1. PARTICULARS OF CLAIMANT

(a) Full Legal Name of Claimant:

(b) Full Mailing Address of Claimant:

(c) Telephone Number of Claimant:

(d) Facsimile Number of Claimant:

(e) E-mail Address of Claimant:

(f) Attention (Contact Person):

2. **PARTICULARS OF ORIGINAL CLAIMANT FROM WHOM YOU ACQUIRED CLAIM, IF APPLICABLE:**

(a) Have you acquired this Claim by assignment? Yes ☐ No ☐

(if yes, attach documents evidencing assignment)

(b) Full Legal Name of original Claimant(s): _____

3. **PROOF OF CLAIM**

THE UNDERSIGNED CERTIFIES AS FOLLOWS:

- (a) That I am a Claimant of the OTE Group / I hold the position of _____ of the Claimant;
- (b) That I have knowledge of all the circumstances connected with the Claim described and set out below;
- (c) The OTE Group was and still is indebted to the Claimant as follows: ¹

Applicable OTE Group Debtor(s)	Pre-Filing Claim Amount	Restructuring Period Claim Amount	Secured, Priority Unsecured, or Unsecured	Value of Security, if any

4. **PARTICULARS OF CLAIM:**

The particulars of the undersigned's Claims (including Pre-Filing Claims, and Restructuring Period Claims) are attached.

(Provide full particulars of the Claim and supporting documentation, including amount, description of transaction(s) or agreement(s) giving rise to the Claim, name of any guarantor(s) which has guaranteed the Claim, particulars and copies of any security and amount of Claim

¹ Any Claims denominated in a foreign currency shall be converted to Canadian Dollars based on the Bank of Canada's daily average exchange rate for that currency against the Canadian Dollar on the Filing Date

allocated thereto, date and number of all invoices, particulars of all credits, discounts, etc. claimed.)

5. **FILING OF CLAIM**

For Pre-Filing Claims, this Proof of Claim must be returned to and received by the Monitor by **5:00 p.m. (Eastern Time) on the Claims Bar Date (June 27, 2023)**.

For Restructuring Period Claims, this Proof of Claim must be returned to and received by the Monitor by **5:00 p.m. (Eastern Time) on the later of the Claims Bar Date and the date that is thirty (30) days after the Monitor sends a Claims Package with respect to a Restructuring Period Claim**.

In both cases, completed forms must be delivered by prepaid registered mail, courier, personal delivery, facsimile transmission or email at the address below to the Monitor at the following address:

KPMG Inc., Court-appointed Monitor of the OTE Group
Claims Process

333 Bay Street, Suite 4600
Bay Adelaide Centre
Toronto, ON M5H 2S5

Attention: Chris Gard / Broderick Lomax
Telephone: 1-833-665-0666 (toll free within North America)
416-468-7000 (local)
Fax: 416-777-8818
Email: OTEGroup@kpmg.ca

DATED at _____ this _____ day of _____, 2023.

(signature of Claimant or its authorized representative)

Name:

Title:

Capitalized terms that are not defined herein have the meanings ascribed thereto in the Claims Procedure Order.

SCHEDULE “D”

D&O CLAIM INSTRUCTION LETTER

**FOR CLAIMS AGAINST DIRECTORS OR OFFICERS OF
ORIGINAL TRADERS ENERGY LTD., 2496750 ONTARIO INC., OTE LOGISTICS LP AND
ORIGINAL TRADERS ENERGY LP**

(collectively, the “**OTE Group**”)

CLAIMS PROCEDURE

By Order of the Ontario Superior Court of Justice (Commercial List) dated April 27, 2023 (as such Order may be amended from time to time, the “**Claims Procedure Order**”) under the *Companies’ Creditors Arrangement Act*, R.S.C. 1985, c. C-36 (the “**CCAA**”), the OTE Group and KPMG Inc., in its capacity as the Court-appointed monitor of the OTE Group (the “**Monitor**”), have been authorized to conduct a claims procedure (the “**Claims Procedure**”). A copy of the Claims Procedure Order and other public information concerning this proceeding can be obtained from the Monitor’s website at <http://home.kpmg/ca/OTEGroup>.

This letter provides general instructions for completing a D&O Proof of Claim form. Capitalized terms not defined within this instruction letter shall have the meaning ascribed thereto in the Claims Procedure Order.

The Claims Procedure is intended to identify and determine the amount of any claims against the OTE Group or any or all of their respective current or former Directors or Officers, whether unliquidated, contingent or otherwise, that are to be affected in the plan of compromise or arrangement being pursued by the OTE Group under the CCAA. Please review the Claims Procedure Order for the full terms of the Claims Procedure.

All forms and inquiries with respect to the Claims Procedure should be directed to the Monitor by prepaid registered mail, courier, personal delivery, facsimile transmission, email, or telephone at the address below:

KPMG Inc., Court-appointed Monitor of the OTE Group

Claims Process

333 Bay Street, Suite 4600
Bay Adelaide Centre
Toronto, ON M5H 2S5

Attention: Chris Gard / Broderick Lomax
Telephone: 1-833-665-0666 (toll free within North America)
416-468-7000 (local)
Fax: 416-777-8818
Email: OTEGroup@kpmg.ca

FOR CREDITORS SUBMITTING A D&O PROOF OF CLAIM

If you believe that you have a D&O Claim against any of the Directors or Officers of the OTE Group, you must complete and file a D&O Proof of Claim form with the Monitor. All D&O Proofs of Claim for Pre-Filing D&O Claims (i.e. Claims against any of the Directors or Officers of the OTE Group arising prior to the Filing Date) **must be received by the Monitor before 5:00 p.m. (Eastern Time) on June 27, 2023**

(the “**Claims Bar Date**”). If you do not file a D&O Proof of Claim in respect of any such Claims by the Claims Bar Date, you shall not be entitled to vote at the meeting of creditors regarding any plan of compromise or arrangement being proposed by the OTE Group or participate in any distribution under such plan in respect of such Claims and any such Claims shall be forever extinguished and barred.

All D&O Proofs of Claim for Restructuring Period D&O Claims (i.e. D&O Claims arising on or after the Filing Date) **must be received by the Monitor before 5:00 p.m. (Eastern Time) on the later of the Claims Bar Date and the date that is thirty (30) days after the Monitor sends a Claims Package with respect to a Restructuring Period Claim** (the “**Restructuring Period Claims Bar Date**”). If you do not file a D&O Proof of Claim in respect of any such Restructuring Period D&O Claims by the Restructuring Claims Bar Date, you shall not be entitled to vote at the meeting of creditors regarding any plan of compromise or arrangement being proposed by the OTE Group or participate in any distribution under such plan in respect of such Claims and any such Claims you may have against the OTE Group shall be forever extinguished and barred.

ADDITIONAL FORMS

Additional Proof of Claim forms can be obtained from the Monitor’s website at <http://home.kpmg/ca/OTEGroup> or by contacting the Monitor.

DATED this _____ day of _____, 2023.

SCHEDULE “E”

**ONTARIO
SUPERIOR COURT OF JUSTICE
COMMERCIAL LIST**

**IN THE MATTER OF THE *COMPANIES’ CREDITORS
ARRANGEMENT ACT*, R.S.C. 1985, c. C-36, AS AMENDED**

**AND IN THE MATTER OF A PLAN OF COMPROMISE
OR ARRANGEMENT OF ORIGINAL TRADERS ENERGY LTD. AND 2496750 ONTARIO INC.**

D&O PROOF OF CLAIM

**FOR CLAIMS AGAINST DIRECTORS OR OFFICERS OF
ORIGINAL TRADERS ENERGY LTD., 2496750 ONTARIO INC., OTE LOGISTICS LP AND
ORIGINAL TRADERS ENERGY LP**

(collectively, the “OTE Group”)

6. PARTICULARS OF CLAIMANT

(a) Full Legal Name of Claimant:

(b) Full Mailing Address of Claimant:

(c) Telephone Number of Claimant:

(d) Facsimile Number of Claimant:

(e) E-mail Address of Claimant:

(f) Attention (Contact Person):

7. **PARTICULARS OF ORIGINAL CREDITOR FROM WHOM YOU ACQUIRED CLAIM, IF APPLICABLE:**

(a) Have you acquired this Claim by assignment? Yes ☐ No ☐

(if yes, attach documents evidencing assignment)

(b) Full Legal Name of original Claimant(s): _____

8. **PROOF OF CLAIM**

THE UNDERSIGNED CERTIFIES AS FOLLOWS:

- (a) That I am a Claimant of the Director(s) or Officer(s) of the OTE Group / I hold the position of _____ of the Claimant;
- (b) That I have knowledge of all the circumstances connected with the Claim described and set out below;
- (c) The Director(s) or Officer(s) of the OTE Group was and still is indebted to the Claimant as follows:²

Applicable Directors and/or Officers of the OTE Group	Pre-Filing D&O Claim Amount	Restructuring Period D&O Claim Amount	Secured, Priority Unsecured, or Unsecured	Value of Security, if any

9. **PARTICULARS OF CLAIM:**

The particulars of the undersigned's Claims (including Pre-Filing D&O Claims, and Restructuring Period D&O Claims) are attached.

(Specify the applicable Directors or Officers and the legal basis for the Claims against them. Provide full particulars of the Claim and supporting documentation, including amount, description

² Any Claims denominated in a foreign currency shall be converted to Canadian Dollars based on the Bank of Canada's daily average exchange rate for that currency against the Canadian Dollar on the Filing Date

of transaction(s) or agreement(s) giving rise to the Claim, name of any guarantor(s) which has guaranteed the Claim, particulars and copies of any security and amount of Claim allocated thereto, date and number of all invoices, particulars of all credits, discounts, etc. claimed.)

10. **FILING OF CLAIM**

For Pre-Filing D&O Claims, this D&O Proof of Claim must be returned to and received by the Monitor by **5:00 p.m. (Toronto Time) on the Claims Bar Date (June 27, 2023)**.

For Restructuring Period D&O Claims, this D&O Proof of Claim must be returned to and received by the Monitor by **5:00 p.m. (Toronto Time) on the later of the Claims Bar Date and the date that is thirty (30) days after the Monitor sends a Claims Package with respect to a Restructuring Period Claim.**

In both cases, completed forms must be delivered by prepaid registered mail, courier, personal delivery, facsimile transmission or email at the address below to the Monitor at the following address:

KPMG Inc., Court-appointed Monitor of the OTE Group
Claims Process

333 Bay Street, Suite 4600
Bay Adelaide Centre
Toronto, ON M5H 2S5

Attention: Chris Gard / Broderick Lomax
Telephone: 1-833-665-0666 (toll free within North America)
416-468-7000 (local)
Fax: 416-777-8818
Email: OTEGroup@kpmg.ca

DATED at _____ this _____ day of _____, 2023.

(signature of Claimant or its authorized representative)

Name:

Title:

Capitalized terms that are not defined herein have the meanings ascribed thereto in the Claims Procedure Order.

SCHEDULE “F”

**ONTARIO
SUPERIOR COURT OF JUSTICE
COMMERCIAL LIST**

**IN THE MATTER OF THE *COMPANIES’ CREDITORS
ARRANGEMENT ACT*, R.S.C. 1985, c. C-36, AS AMENDED**

**AND IN THE MATTER OF A PLAN OF COMPROMISE
OR ARRANGEMENT OF ORIGINAL TRADERS ENERGY LTD. AND 2496750 ONTARIO INC.**

NOTICE OF REVISION OR DISALLOWANCE

**FOR CLAIMS AGAINST ORIGINAL TRADERS ENERGY LTD., 2496750 ONTARIO INC.,
OTE LOGISTICS LP AND ORIGINAL TRADERS ENERGY LP (collectively, the “OTE
Group”) AND/OR AGAINST THE DIRECTORS AND/OR OFFICERS OF THE OTE GROUP**

TO: [insert name and address of creditor]

Capitalized terms not defined in this Notice of Revision or Disallowance have the meaning ascribed to them in the Claims Procedure Order of the Ontario Superior Court of Justice (Commercial List) in the CCAA proceedings of the Applicants dated April 27, 2023 (the “**Claims Procedure Order**”).

Pursuant to the Claims Procedure Order, KPMG Inc. in its capacity as the court-appointed monitor of the Applicants (the “**Monitor**”) hereby gives you notice that it has reviewed your Proof of Claim or D&O Proof of Claim and has revised or disallowed all or part of your Claim. Subject to further dispute by you in accordance with the Claims Procedure Order, your Proven Claim will be as follows:

Name of relevant OTE Group entity and/or applicable Directors and/or Officers, as applicable	Type of Claim per Proof of Claim or D&O Proof of Claim	Amount of Claim per Proof of Claim or D&O Proof of Claim	Type of Claim Allowed per this Notice of Revision or Disallowance	Amount of Claim Allowed per this Notice of Revision or Disallowance
[Insert: name of appropriate party]	[Unsecured Claim / Unsecured Priority Claim / Secured Claim]	CAD \$	[Unsecured Claim / Unsecured Priority Claim / Secured Claim]	CAD \$

Reasons for Revision or Disallowance

SERVICE OF NOTICE OF DISPUTE

If you disagree with the amount of your Claim specified herein for voting and/or distribution purposes, you must deliver a Notice of Dispute of Revision or Disallowance to the Monitor in writing, no later than 5:00 p.m. (Eastern Time) on the day that is not later than **thirty (30) days** after you have been deemed to have received the Notice of Revision or Disallowance under the Claims Procedure Order. The form Notice of Dispute of Revision or Disallowance is enclosed.

If you do not deliver a Notice of Dispute of Revision or Disallowance, your Claim shall be deemed to be as set out in this Notice of Revision or Disallowance.

Notice of Dispute of Revision or Disallowance forms must be delivered by prepaid registered mail, courier, personal delivery, facsimile transmission or email at the address below to the Monitor at the following address:

KPMG Inc., Court-appointed Monitor of the OTE Group
Claims Process

333 Bay Street, Suite 4600
Bay Adelaide Centre
Toronto, ON M5H 2S5

Attention: Chris Gard / Broderick Lomax
Telephone: 1-833-665-0666 (toll free within North America)
416-468-7000 (local)
Fax: 416-777-8818
Email: OTEGroup@kpmg.ca

IF YOU FAIL TO TAKE ACTION WITHIN THE PRESCRIBED TIME PERIOD, THIS NOTICE OF REVISION OR DISALLOWANCE WILL BE BINDING UPON YOU.

DATED at _____ this _____ day of _____, 2023.

SCHEDULE “G”

**ONTARIO
SUPERIOR COURT OF JUSTICE
COMMERCIAL LIST**

**IN THE MATTER OF THE *COMPANIES’ CREDITORS
ARRANGEMENT ACT*, R.S.C. 1985, c. C-36, AS AMENDED**

**AND IN THE MATTER OF A PLAN OF COMPROMISE
OR ARRANGEMENT OF ORIGINAL TRADERS ENERGY LTD. AND 2496750 ONTARIO INC.**

NOTICE OF DISPUTE OF REVISION OR DISALLOWANCE

**FOR CLAIMS AGAINST ORIGINAL TRADERS ENERGY LTD., 2496750 ONTARIO INC.,
OTE LOGISTICS LP AND ORIGINAL TRADERS ENERGY LP (collectively, the “OTE Group”)
AND/OR AGAINST THE DIRECTORS AND/OR OFFICERS OF THE OTE GROUP**

1. PARTICULARS OF CREDITOR

(a) Full Legal Name of Creditor:

(b) Full Mailing Address of Creditor:

(c) Telephone Number of Creditor:

(d) Facsimile Number of Creditor:

(e) E-mail Address of Creditor:

(f) Attention (Contact Person):

2. **PARTICULARS OF ORIGINAL CREDITOR FROM WHOM YOU ACQUIRED CLAIM, IF APPLICABLE:**

(a) Have you acquired this Claim by assignment? Yes ☐ No ☐

(if yes, attach documents evidencing assignment)

(b) Full Legal Name of original creditor(s): _____

3. **DISPUTE OF REVISION OR DISALLOWANCE OF CLAIM FOR VOTING AND/OR DISTRIBUTION PURPOSES:**

Pursuant to the Claims Procedure Order of the Ontario Superior Court of Justice (Commercial List) in the CCAA proceedings of Applicants dated April 27, 2023 (the “**Claims Procedure Order**”), we hereby give you notice of our intention to dispute the Notice of Revision or Disallowance in respect of our Claim as set out in the following table:

Name of relevant OTE Group entity and/or applicable Directors and/or Officers, as applicable	Type of Claim in Notice of Revision or Disallowance	Amount of Claim in Notice of Revision or Disallowance	Type of Claim Asserted per this Notice of Dispute or Revision or Disallowance	Amount of Claim Asserted per this Notice of Dispute of Revision or Disallowance

[Insert: name of appropriate party]

[Unsecured Claim / Unsecured Priority Claim / Secured Claim]

[CAD \$]

[Unsecured Claim / Unsecured Priority Claim / Secured Claim]

[CAD \$]

4. **REASONS FOR DISPUTE:**

Dated at _____ this _____ day of _____, 202__.

(signature of Claimant or its authorized representative)

Name:

Title:

Capitalized terms that are not defined herein have the meanings ascribed thereto in the Claims Procedure Order.

IN THE MATTER OF THE COMPANIES' CREDITORS ARRANGEMENT ACT, R.S.C. 1985, C. C-36, AS AMENDED
AND IN THE MATTER OF THE COMPROMISE OR ARRANGEMENT OF ORIGINAL TRADERS ENERGY LTD. and 2496750 ONTARIO
INC.

Court File No. CV-23-00693758-00CL

**ONTARIO
SUPERIOR COURT OF JUSTICE
COMMERCIAL LIST**

Proceedings commenced at Toronto

CLAIMS PROCEDURE ORDER

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Barristers and Solicitors
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Lawyers for the OTE Group

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