



# Are your legal entities efficiently managed?

## KPMG's solution for global entity management



### Key questions in connection with global entity management



Do you take appropriate action when corporate changes occur?



Do you meet the formal requirements from authorities at the business year end?



Is your administration in line with the latest legal updates?

At KPMG we recognize that the effective management of corporate compliance is an increasing challenge for corporations due to rapid globalisation and ever-changing legal structures. The KPMG Global Entity Management team provides integrated global entity management services (corporate secretarial services) designed for your entities.

### The Challenge

All corporate entities shall be in compliance with the formal requirements according to the latest legislation. Maintenance of the statutory registers, year end formalities and meeting deadlines are time consuming

and require your constant attention. Non-compliance can build the basis for objection on the proper handling of your legal entity and trigger directors' liability issues.

### Our Approach

#### Project Management

Whether you are engaged for our Core Annual Service or for Project Support (as described on page 2), the KPMG Global Entity Management team will provide a single point of contact in Switzerland or in some other selected countries through a dedicated project manager to coordinate your entity management needs.

#### Technology

Because our purpose is to increase added value to our clients through alternative and innovative ways of working, we understand the importance of technology based solutions. The KPMG Global Entity Management team uses tailored KPMG process management technology along with specialist software for the electronic handling and storage of corporate information and records.

#### Global Network

KPMG has a large global network and is able to assist with corporate secretarial matters through our member firms or closely associated firms in over 120 jurisdictions.

#### Centralised solution

KPMG can offer you an entity management solution that works hand in hand with other outsourcing solutions provided by us. You decide which solutions are helpful for you and pick from our wide range of complementary services in Legal, Tax and Accounting while working with compliant and up-to-date company records.

#### Simplicity in pricing

We believe in a 'no surprises' approach to invoicing. We offer our services on a fixed fee basis, with discounts based on economies of scale, and we centrally manage budgets and invoicing.

## KPMG's offering – KPMG Global Entity Management

|  |  |   |
|--|--|---|
| <b>Core Annual Service</b><br>(fixed price per entity) | Our <b>Core Annual Service</b> covers in a consistent and efficient manner all routine company secretarial matters your entities face each year. | <ul style="list-style-type: none"><li>• High-level health check of your entities</li><li>• Ongoing assistance with meeting statutory deadlines</li><li>• Assistance with year-end formalities</li><li>• Assistance with two routine corporate actions per year</li><li>• Maintenance of the statutory registers</li><li>• Regular written updates on any key changes to corporate secretarial law</li></ul> |
| <b>Project Support</b><br>(fixed price per service)    | In addition we provide <b>Project Support</b> regarding your global corporate projects, applying our experience and know-how.                    | <ul style="list-style-type: none"><li>• Entity incorporations</li><li>• Corporate health checks</li><li>• Share capital structure changes</li><li>• Constitutional document reviews and amendments</li><li>• Dividend distributions</li><li>• Company name changes</li><li>• Group board changes</li><li>• Financial year end changes</li></ul>   |
| <b>Additional Support</b>                              | With specialists across our network <b>we support you in further legal matters</b> in connection with your entities around the world.            | i.e. M&A, contracts, commercial law, employment and immigration, real estate, financial services regulations and succession planning.   |

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