

Senior Manager, Refinery and Petrochemicals

Job Description	
Job Title	Senior Manager, Refinery and Petrochemicals
Directorate	Operations & Technical
Job Level	Senior Manager
Reports to	Director, Operations & Projects
Supervises	None
Role Summary	
The role holder will be responsible for leading, directing, and facilitating the coordination of operating activities associated with the refinery and Petrochemical plants in a safe, efficient, cost effective and environmentally diligent manner	
Key Accountabilities	
<ul style="list-style-type: none">• Manage the daily operations, maintenance, laboratory, and project work for the refinery and petrochemical Plant• Ensure standards of quality and quantity of petroleum products offered to by entities in the Petroleum Hub meet National and International standards• Facilitate the development of safe operating procedures for the refinery and petrochemical plant• Provide leadership and coordination of training programmes for all technical and non-technical personnel of the refinery & petrochemical Plant• Provide input to the development of the refinery and operating run plan and responsible for implementing finalized run plan• Provide guidance in setting the annual refinery and petrochemical plant expense budget and manage the refinery and petrochemical expense budget including reconciliation and forecasting to ensure operating within the expense budget• Ensure timely approval of purchase requisitions and invoices• Assist in the prioritization of maintenance work• Ensure that Policies and Procedures are followed throughout operating areas• Ensure the Refinery is adequately staffed for safe operations and ensure that an accurate record of operating department activities is kept• Monitor operation of the refinery and plant for proper performance and routinely update management of any abnormal operational activity that deviates from or may alter the operating plan• Promote the identification of safety improvements, maintaining good housekeeping, and facilitate the coordination of safe operating practices with the safety department• Know emergency response duties and respond appropriately to emergency situations• Provide input in maintaining an adequate emergency response plan• Stay abreast of and ensure the plants and refinery meet environmental reporting requirements.• Make recommendations for improvement of operating equipment, techniques, and policies.• Stay abreast of changes and improvements in operational technology	
Educational Qualification	
<ul style="list-style-type: none">• Masters' Degree in Petrochemical, Petroleum Engineering or related discipline	

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Experience, Skills & Competency Requirements

- A minimum of nine (9) years working experience in the industrial refinery, petroleum management or oil and gas with 3 years in a managerial role
- Demonstrate knowledge of Refinery Process and Finished Fuels Additive and treatment
- Have a solid understanding of demulsification, corrosion control, fouling control, water treatment and finished fuel additives
- Be a motivated self-starter, proactively taking the initiative to lead and solve problems
- Demonstrate experience of mentoring, developing and motivating multi-functional teams in global matrix environment As part of our commitment to the health and safety of our employees, customers
- Demonstrate competence in Operations Analysis, Monitoring and Process Management
- Strong working knowledge of oil and gas industry regulations and legislative guidelines
- Masterful team player with organisational, communication, and leadership skills, demonstrated by previous professional success.
- Demonstrated ability to manage multiple roles concurrently and self-manage to deliver exceptional results
- Microsoft Word, Excel, Power Point, Project