



# Training Calendar- 2017

KPMG Learning Centre



# Our Training Profile

## About Us – KPMG Learning Centre

**K**PMG Learning Centre is committed to the continuous learning and personal development of our people and clients. We create an environment to challenge minds, improve knowledge and enhance skills.

The Learning Centre focuses on the design, development, delivery and end-to-end management of world class learning strategies and interventions that will improve the organisation's overall capability and enable people to achieve their corporate goals and objectives. This involves an objective and continuous assessment of their business and developmental needs.

Our training programmes include courses in:

- Accounting and Book-keeping
- Accounting Standards (mainly IFRS and IPSAS)
- Forensics
- Internal Audit, Risk & Compliance Service (IARCS)
- IT Advisory Services (ITAS)
- Tax
- Management
- Soft Skills

KPMG Learning Centre also provides customised courses to meet organisational needs.







# Our Corporate Profile

## About Us – Who We Are

### Globally connected, locally relevant

KPMG is a global network of professional services firms whose aim is to turn understanding of information, industries, and business trends into value; constantly striving to be better lies at the heart of what makes us different.

For almost 100 years, KPMG has provided very high calibre professional services to its clients. Today, having successfully grown to be one of the largest professional services organisations in the world, KPMG is acknowledged as a leader in all forms of audit, tax, and advisory services with a global approach to services that spans industry sectors and national boundaries.

Global capability and consistency are central to the way we work. By providing organisations with the same quality of service around the world, we can work with them wherever they choose to operate. Our industry focus helps KPMG people to develop a rich understanding of clients' businesses and the insight, skills, and resources required to address industry-specific issues and opportunities.





## KPMG Facts And Figures

# KPMG clients include:

- ✓ **413** of Fortune's Global **500** leading companies
  - ✓ 388 of Financial Times' Global 500 companies
- With **189,000** people worldwide, KPMG member firms provide assurance, tax and legal and financial advisory services from more than **715 cities** in **152 countries**. KPMG has some **9,843** partners and **179,139** staff serving over **180,000** clients including **1,400** of the world's **6,000** largest corporations. KPMG has a large client base representing commercial, financial and government interests in virtually every sector of the global economy.







## Our Africa Footprint

# KPMG is well represented across the African continent

Our objectives are to provide consistent, high-quality services to multi-national, regional and local clients and to enhance the product offering in certain previously under-serviced markets. Our extensive network of practices enables KPMG to ensure that our clients have access to a blend of professionals who are well versed with local conditions, giving them access to skilled resources, no matter where they are in Africa.

Our 'African Footprint' enables all African offices to work collaboratively and efficiently across the continent. Through a compelling vision, outstanding teamwork and sustained relevant investment over several years, KPMG is bringing together our African practices for the benefit of our clients and growth of our people.

## Key Facts

- KPMG is the oldest established international accounting and advisory firm in Ghana. It is a member firm of KPMG International's network independent member firms and is one of the leading providers of Accounting, Tax and Advisory services to the business community in Ghana.
- KPMG in Ghana is committed to the highest standards of professional service to clients and is made up of ten partners supported by over 300 members of staff.
- In Ghana, KPMG helps businesses address the most complex challenges by drawing on its people's skills across KPMG International's global network. Examples range from enterprise-wide risk management to corporate governance; restructuring to people management; and cross-border transactions to leverage IT and intellectual assets.





# Our Training offerings



# Accounting Courses

## Accounting & Book-Keeping

- ◆ Payroll Management – **1 day**
- ◆ Accounting for Non-Accounting Professionals – **2 days**
- ◆ Advance Reporting for Sunsystems FMS – **2 days**

## Accounting Standards

- ◆ New Revenue & Leases Standards (1FRS 15 – Revenue with Contracts with Customers & IFRS 16 Leases) Awareness – **2 days**
- ◆ International Public Sector Accounting Standards (IPSAS) – **3 days**
- ◆ General IFRS Updates – **2 days**
- ◆ IFRS Update for Financial Institutions – **2 days**
- Deferred Tax – **2 days**



# Forensics Courses

- ◆ Anti-Money Laundering – **3 days**
- ◆ Ethics & Integrity and Anti- Bribery & Anti-Corruption – **2 days**
- ◆ Acquiring and Analysing Digital Evidence – **2 days**
- ◆ Fraud Risk Management – **2 days**





# Internal Audit, Risk and Compliance Courses

- ◆ Enterprise Risk Management (Masterclass) – **3 days**
- ◆ Performance Audit/ Value for Money Audit – **2 days**
- ◆ Supply Chain Management Audit – **3 days**
- ◆ Corporate Governance – **2 days**
- ◆ Procurement Audit – **2 days**
- ◆ The Framework of Internal Audit Effectiveness - **1 day**

# Internal Audit, Risk and Compliance Courses

- ◆ Managing the Internal Audit Function and Activities – **2 days**
- ◆ Third Party Risk Management – **2 days**
- ◆ Management Audit – **2 days**
- ◆ Internal Audit Report Writing – **2 days**
- ◆ Evidence Gathering & Working Paper Management – **2 days**
- ◆ Assessing and Implementing Internal Controls in Today's Business – **2 days**



# IT Advisory Courses

- ◆ Building IT Audit Capacity – **3 days**
- ◆ Managing Successful Implementations – **3 days**
- ◆ Certificate In Foundational Payments – **5 days**
- ◆ Oracle Financials Control Review – **3 days**
- ◆ Business Continuity – **3 days**

# Tax Courses

- ◆ New Tax Laws (Act 870, 896 & 915), (Takoradi) – **2 days**
- ◆ Income Tax Training (Financial Institutions – Banks) – **2 days**
- ◆ Transfer Pricing Intermediate) – **2 days**
- ◆ Preparing for Transfer Pricing Audits – **2 days**
- ◆ Preparing for Tax Audits – **2 days**
- ◆ Income Tax Training (Mining) – **2 days**



# Management Courses

- ◆ Financial Management: Cost Control and Management Reporting – **2 days**
- ◆ Culture & Change Management – **2 days**
- ◆ Strategy Design, Formulation and Implementation – **2 days**
- ◆ Financial Management: Planning, Budgeting and Forecasting – **2 days**
- ◆ Leadership Skills for Board Members & Management – **1 day**
- ◆ Contract Management – **2 days**

# Soft Skills Training

◆ Proposal & Business Writing – **2 days**





# Public Training Timetable





# Public Training Timetable: January – June 2017

Course/ Programme	Feb.	Mar.	Apr.	May	June
Building IT Audit Capacity Payroll Management	08 – 10 28				
Anti Money Laundering Enterprise Risk Management – MasterClass New Tax Laws (Act 870, 896 & 915) (Takoradi) Income Tax Training – Financial Institutions (Bank) Performance Audit		8 - 10 15 - 17  22 – 23  22 – 23 28 – 29			
Accounting for Non-Accounting Professionals Managing Successful Implementations Supply Chain Management Audit Financial Management: Cost Control & Management Reporting			05 – 06 05 – 07 11 – 13  19 – 20		
Transfer Pricing (Intermediate) Certificate in Foundational Payments Ethics & Integrity and Anti- Bribery & Anti- Corruption				4 – 5 8 - 12  17 - 18	
Oracle Financials Control Review New Revenue & Leases Standards (Awareness) Culture & Change Management Corporate Governance					7 - 9  14 - 15 21 – 22 27 – 28





# Public Training Timetable: July – December 2017



COURSE/ PROGRAMME	JULY	AUG.	SEPT.	OCT.	NOV.
International Public Sector Accounting Standards (IPSAS)	04 – 06				
Strategy Design, Formulation and Implementation	11 - 12				
Advance Reporting for SunSystems FMS	17 – 18				
Acquiring and Analysing Digital Evidence	19 – 20				
Preparing for Transfer Pricing Audits	24 – 25				
Procurement Audit	26 – 27				
Preparing for Tax Audits		01 – 02			
Accounting for Non-Accounting Professionals		9 - 10			
IFRS Update for Financial Institutions		28 – 29			
Business Continuity			6 – 8		
Financial Management: Planning, Budgeting and Forecasting			13 – 14		
Assessing and Implementing Internal Controls in Today's Business			20 – 21		
General IFRS Updates			27 – 28		
International Public Sector Accounting Standards (IPSAS)				2 – 4	
Deferred Tax				9 – 10	
Corporate Governance				17 – 18	
Fraud Risk Management				18 – 19	
Income Tax Training – Mining					13 – 14
Building IT Audit Capacity					08 – 10



# Proposed Fees

# Fee – Public Training

Our Fee estimate ranges between Ghs1,500 – Ghs 2,500, dependant on factors such as training course, duration and venue.

Discounts may apply for certain training courses.

Actual fee quote as well as other arrangements will be communicated to participants weeks before the training date.



# Fee - In-House Training

The matrix below guides the proposed training fee structure for in-house training based on company size and dynamics:

Cost Details	Proposed fee per head (less than 20 participants)	Proposed fee per head (20 -30 participants)	Proposed fee per head (more than 30 participants)
	USD	USD	USD
<b>1 day courses*</b>	300	250	225
<b>2 day courses*</b>	450	400	375
<b>3 day courses*</b>	600	525	475
<b>4 day courses*</b>	700	625	550
<b>5 day courses*</b>	750	650	575

The proposed fee does not include VAT and NHIL. The training venue and other logistics will be provided by the client.



# Logistics

# Logistics

Public training fees cover the following:

- Tuition
- Course materials
- Certificate
- Snacks and lunch





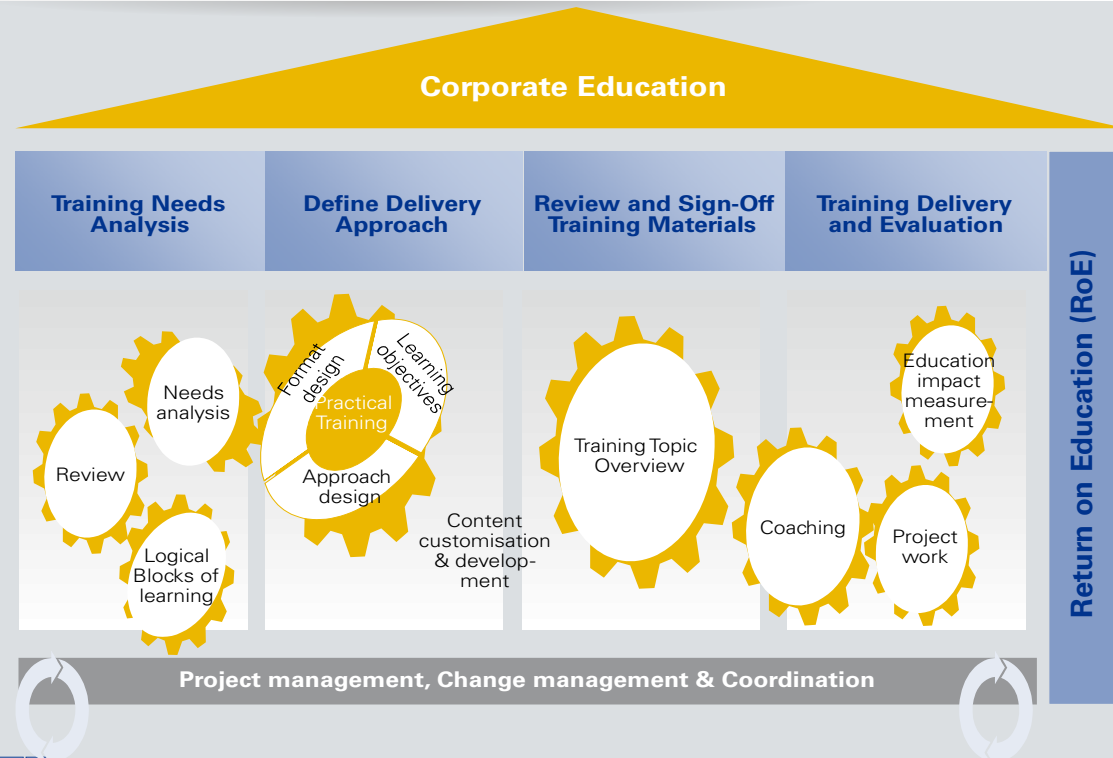
# Our Methodology



# Our Methodology

## KPMG Corporate Education

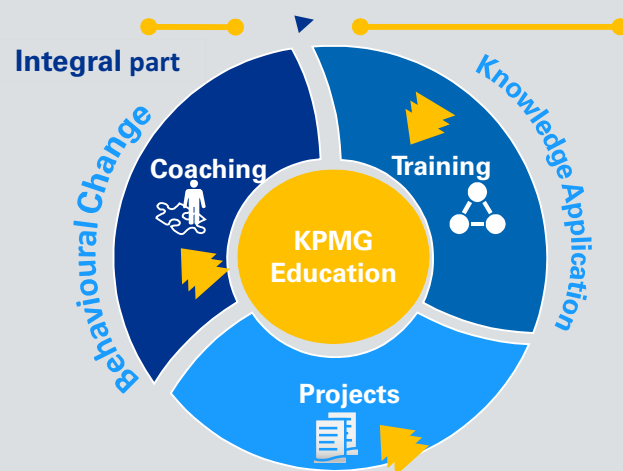
- Our Corporate Education methodology apply learning, with notions of behavioural change, to drive a sustainable, consistent basis to practices.
- The core of the education methodology embeds change management into the critical components of process change and or leaning objective.



# Our Methodology

## KPMG Corporate Education

- Our methodology of 'ensuring applied learning' matches perfectly to the philosophy of our clients, and will be utilised to fit accurately.



### Tactical action plans by individual, strategic project work

- **Tactical action plan** with clear deliverables, mile stones, KPIs to drive knowledge application & adapt behavioral change
- **Strategic project work** to develop business cases and to deliver value-add results upon execution

### Holistic approach



- **Prior to training** the mental and content-related preparation for the training program takes place in the form of a "pre-read" or "pre-work".
- **During training** we provide team bench-specific content supported by concrete examples.
- **After training** the link of the training programme and content with everyday work should be achieved. From a wide range of options, we suggest follow up 'clinic' sessions with learning support to participants where, content of the training can be further detailed and impact tracked.





# Instructor Profile (Select List)



Kwame S. Barnieh

**Senior Manager - Internal Audit**

# Facilitator Profile

- Kwame leads IA and Risk Management service delivery at KPMG in Ghana. He is a Certified Public Accountant and Certified Global Management Accountant. He holds an Executive MBA from the Penn State University, Smeal School of Business and an undergraduate degree in Administration from Fox School of Business & Management.

Kwame joined KPMG Ghana in 2012, after spending over 11 years working for Deloitte US and KPMG US. He assists global clients understand the risks that their businesses face and how these need to be controlled to generate return in a sustainable manner through the implementation/performance of Enterprise Risk Management Programs and Governance, Risk and Compliance ("GRC") frameworks and Internal Audits.

Kwame has delivered a number of trainings on Risk Management, Internal Audit, Fraud Risk Management and other Business Advisory related topics to clients in the USA, Liberia, Nigeria, Sierra Leone, Benin, Togo and Ghana.

He is the lead facilitator for our flagship Enterprise Risk Management Master Class training.



Alex Oppong

**Senior Manager - Forensic**

# Facilitator Profile

- Alex has over 14 years of active Forensic experience. He also has several years of experience performing various types of Information Security and Regulatory Compliance reviews for clients of various industries. He is currently responsible for developing and delivering Forensic services for KPMG clients in Ghana.

Alex has managed AML/KYC reviews and Customer Data Validation assignments for KPMG clients of the banking sector. He has served as the co-facilitator of AML awareness sessions to participants from various financial and non-financial institutions.

Alex has also facilitated awareness sessions on Anti-Bribery and Corruption, drawing emphasis on FCPA, the UK Bribery Act and the local laws on bribery and corruption.



# Facilitator Profile



Sam Aluko

**Senior Manager - IT Advisory**

- Sam is a Senior Manager in the Information Technology Advisory Services unit of KPMG and has over 15 years experience. He has been in KPMG for 10 years. He is responsible for Data Analytics, Vulnerability Assessment and Penetration Testing services, Payments Systems reviews, PCI DSS compliance services, ISO 27001/2 Implementation, reviews of information systems security, business process reviews, IT due diligence, application systems review, General IT Controls reviews, Information Risk Management (IRM) in External Audit engagements as well as planning and implementation of data acquisition and analysis procedures for our varied clients especially in the Banking, Payments, Manufacturing, Shipping and Airline sectors of the economy.

Sam's work on external audits of banks, payment systems reviews, applications systems reviews and other forms of attestation and assurance engagements require him to make extensive use of data analytics. Sam's skills at data analytics is vendor-neutral as he has experience using the two leading audit data analytics tools – IDEA and ACL.

Sam was in charge of IT Advisory Training in Nigeria, where he was responsible for organising and delivering trainings on accounting, audit, data analytics and information security, among others. Recently he has served as lead facilitator for the Building IT Audit Capacity trainings that were conducted for the general public. Sam has experience facilitating trainings in Ghana, Nigeria and Kenya.

# Facilitator Profile



Michael Boateng

**Manager - Tax**

- Michael is a manager with the KPMG Tax Unit in Ghana and has been working with the KPMG's transfer pricing unit since 2012. He has since advised clients on the various aspects of the Ghana Transfer Pricing Regulations, including devising, documenting, and implementing transfer pricing strategies. Additionally, he has participated in a number of seminars and training programmes.

Michael has been providing tax compliance and advisory services to clients in various industries including those within the consumer and retail markets. Michael brings to the table a wide and diverse work experiences including compliance and operational audits positions with Genworth Financial, Eastman Kodak, the Virginia Department of Taxation (Sales and Use Tax), and the US Treasury Department.

Michael has been involved in transfer pricing studies and their implementation for the past three years and has a vast experience on project analysis and implementation. He coordinates and manages KPMG Africa's strategy for transfer pricing services, specially, in Ghana. Michael has facilitated a number of training sessions in transfer pricing, income tax and tax audit.

# Facilitator Profile



Cynthia Cofie

**Manager - DPP**

- Cynthia Cofie is a Chartered Accountant with over 8 years post qualification experience in auditing, review of financial systems and controls and providing technical accounting advise and training to clients and audit teams. Cynthia is a Manager of the Technical and Compliance Desk in the Audit.

As a Technical accounting advisor, she is responsible for assisting audit teams and clients with financial reporting issues in respect of International Financial Reporting Standards (IFRSs) and International Financial Reporting Standards for small and medium size entities (IFRS for SMEs).

She is also involved in providing trainings on IFRS for clients and audit teams as well as IFRS Conversion projects. Cynthia has been involved in client and internal trainings covering multi-sectors and accounting standards. Cynthia is also involved in ICAG trainings conducted by the institute.



# Facilitator Profile



Robert Dzato

**Manager - Deal Advisory**

- Robert leads FSI Strategy and Operations in the Management Consulting unit of the KPMG, Ghana Office. He has been involved in articulation of the strategy and developing strategic imperatives and operational plans to enable clients execute on their overall business strategy.

He has over 11 years experience in global banks spanning capital management and regulatory reporting, wealth management, priority banking, retail banking, commercial banking, training, people development and talent management

Robert has worked in multi-cultural environments in London and Reading (England), Edinburgh (Scotland), Lagos (Nigeria) and Accra (Ghana). He worked in senior roles at blue chip firm including: Lloyds Banking Group, Bank of Scotland, Standard Chartered Bank and Halifax, and KPMG.

He has been involved in strategy articulation and execution plan for banks in West Africa covering Nigeria and Ghana, and facilitated Board and Management strategy retreat session for a mortgage bank in Nigeria.

Robert was the Head, Consumer Banking Academy, CB Management Member, and led overall learning and development strategy for over 1000 staff in Consumer Bank. He successfully established a full scale Consumer Bank Academy in 21 months in role as well as established a world-class Simulation Centre for bank. He trained in Nigeria, Kenya and Zambia

# Facilitator Profile



Reindolf Annor

**Manager - Accounting Advisory**

- Reindolf is a manager in the Accounting Advisory Unit and has over nine years of experience. He has experiences in Financial Management Systems Implementation, Financial Management Systems Review, Process Analysis & Design, Accounting Policies and Processes Documentation and Outsourced Accounting Services.

Reindolf has performed services for clients in different industries including Financial Services, Energy & Natural Resource Sector, Telecommunication, Government and Consumer Markets.

Reindolf has conducted training for the General Public and Specific Clients. He has been responsible of preparing training materials and facilitating training such as Accounting for Non-Finance Professionals, Financial Management Systems, Accounting Policies and Procedures.

# Contact Us



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