

# Exciting career opportunity



## Audit Associates - Central Team

KPMG is a global network of professional services firms providing Audit, Tax and Advisory services. Our purpose is to inspire confidence and empower change. We have a notable Africa Footprint serving clients across the continent. Our East Africa practice comprises Kenya, Uganda, Tanzania and Rwanda.

The Nairobi office, which serves as the regional coordinating office, is hiring Audit Associates as part of a Central Team that provides technical business support.

### Key roles and responsibilities

- Perform audit support services to audit engagement/client service teams such as checking financial statement figures, audit confirmation processing, audit file creation and close-out.
- Support with end to end client engagement acceptance processes, new audit client set up and checks.
- Provide support in mapping of current year trial balances to the relevant financial statements captions.
- Provide support with the creation of and roll forward of collaboration sites.
- Ensure a good relationship with audit engagement/client service teams is maintained in the process of performing work. Ensure delivery of the KPMG 7 Star service to all audit engagement/client service teams.
- Deliver allocated work within the required service level expectations as documented in the service catalogue in the Central Team Helpdesk system.

- Maintaining compliance with all firm policies and procedures.

### Academic/Professional qualifications and Experience:

- Bachelor's Degree in Business, Economics, IT or related relevant degree course with Second Upper degree/GPA 3.6
- Must have attained a mean grade of B in KCSE, Math and English
- Professional qualifications are not mandatory for the role.

### Personal attributes:

- Good communication (written and verbal), numeracy, presentation and analytical skills.
- IT proficiency, especially Microsoft Office.
- An eye for detail. SE
- Team player with leadership capability.
- Excellent coordination and planning skills.

### We offer:

- An exciting opportunity to work with a Big 4 firm on cutting edge clients across Africa.
- Continuous learning and development.
- Exposure to multi-disciplinary client service teams.
- Unrivalled space to grow and be innovative.
- Opportunity for international travel.

If your career aspirations match this exciting opportunity, please use the link below to apply:

**[KPMG Audit Associate Central Team – Candidate's Summary](#)**. Filling the link is mandatory for consideration alongside your application to [talentrecruit@kpmg.co.ke](mailto:talentrecruit@kpmg.co.ke) quoting '**Audit Associate – Central Team by 12 September 2022**'.

Please note that only shortlisted candidates will be contacted.