

Exciting career opportunity



#Thrive with us and #Come as you are

Senior Associate – Fund and Grants – Junior Finance Specialist

About KPMG

KPMG is a global network of professional services firms providing Audit, Tax and Advisory services. Our purpose is to inspire confidence and empower change. We have a notable Africa Footprint serving clients across the continent. Our East Africa practice comprises Kenya, Uganda, Tanzania and Rwanda. The Nairobi office serves as the regional coordinating office providing the required networking to facilitate delivery of services on a timely basis to meet and exceed our clients’ expectations.

KPMG’s International Development Advisory Services (IDAS), based in Nairobi, Kenya, adopts a pan-African approach to development work, managing and coordinating programmes and projects throughout Africa to ensure consistency of delivery, results and impact. In particular, we have managed a number of programmes on behalf of some of the biggest names in development covering various sectors including climate change, natural resources, renewable energy, agribusiness, health, inclusive finance, governance, education, water security, SME development, and youth employment, among others.

We are looking for a Senior Associate/ Junior Finance specialist to support us in fund and grants management including financial monitoring of projects and client engagements in the development sector. He/She will be supporting funds and grants management in our health portfolio across the continent. The role will be based in Nairobi, Kenya.

Key Responsibilities

Implementing partner financial monitoring and reporting:

- Support in the review of implementing partners’ progress reports and verification of information reported therein.
- Perform analysis of financial and programmatic information and support in making recommendations to clients.
- Conduct implementation verifications and spot-checks on an ongoing basis.

- Review key implementer and sub-implementer’s capacities and systems to implementing Fund/ Grant activities.
- Provide advise on the key implementer and sub-implementer’s compliance with grant/funding agreements.
- Assist clients in safeguarding expenditures related to supported activities by reviewing plans (workplans and budgets) and providing recommendations to clients.
- Identify areas of financial risks and propose practical risk mitigation approaches.
- Management and escalation of any financial issues to the Finance Specialist/ Fund and Grants manager, as they arise in the financial oversight of partners.
- Support in planning and coordinating of client meetings as part of project implementation
- Support IDAS business development activities including strategy, opportunity tracking, proposal writing, lessons learning and thought leadership.

Skills and experience

- Proven experience of fund and grants management in development programmes across a range of sectoral areas. Health sector experience will have an added advantage.
- Must have a minimum of 5 years experience working in a financial role, preferably with at least 2 years of post-qualification experience related to:
 - (i) financial accounting, with the ability to review and analyse accounting transactions;
 - (ii) reviewing and negotiating budgets;
 - (iii) financial management systems, with the ability to review and assess internal controls and financial processes and procedures and provide recommendations for improvement;
 - (iv) review of financial statements (including income and expenditure statements, balance sheets and cash reconciliation statements); and
 - (v) review and interpretation of audit reports.
- Well-developed presentation, proposal and report writing, communication and interpersonal skills.
- Degree in Finance/Accounting or a related field from a recognized university.
- Master's degree is highly preferred and/or equivalent combination of education and relevant experience.
- Must have professional qualification –CPA-K, CMA, ACCA, CFA, or CAC.

We offer:

- An exciting opportunity to work with a Big 4 firm on cutting edge development programmes across Africa;
- Continuous learning and development;
- Exposure to multi-disciplinary client service teams; and
- Unrivalled space to grow and be innovative.

If your career aspirations match this exciting opportunity, please use the link below to apply:

Senior Associate – Fund and Grant Junior Finance Specialist– Candidate's Summary Link. Filling the link is mandatory for consideration alongside your application to dasrecruit@kpmg.co.ke quoting '**Senior Associate – Fund and Grant – Junior Finance Specialist by 1 December 2023.**

Please note that only shortlisted candidates will be contacted.