



Exciting career opportunity



#Thrive with us and #Come as you are

Regulatory Associate

KPMG is a global network of professional services firms providing Audit, Tax and Advisory services. Our purpose is to inspire confidence and empower change. We have a notable Africa Footprint serving clients across the continent. Our East Africa practice comprises Kenya, Uganda, Tanzania, and Rwanda.

The Nairobi office serves as the regional coordinating office providing the required networking to facilitate delivery of services on a timely basis to meet and exceed our clients’ expectations.

Position Summary

We are currently looking for an Associate in our Tax & Regulatory Services Unit who will work together with a multi-disciplinary team applying industry knowledge and experience to Client needs. This will include but not limited to advising clients on regulatory compliance, assisting clients in revenue audits and tax dispute resolution, advising on commercial contracts, advising on corporate structure as well as assisting in the implementation of the Tax & Regulatory Services Strategy.

Key roles and responsibilities

- Taking part in regulatory and tax dispute resolution assignments and being responsible for quality output.
- Maintaining client relationships.
- Training clients and staff on emerging tax and regulatory matters.
- Drafting quality regulatory and tax dispute resolution proposals to clients and winning new work.
- Drafting thought leadership materials including articles and alerts.
- Maintaining key relationships with regulators and other stakeholders.
- Carrying out internal risk processes before onboarding clients.
- Maintaining proper client files for internal and external reviews.
- Implementing the regulatory services strategy.
- Meeting deadlines set by Senior Associates and clients on each engagement.
- Liaising with internal KPMG Business units and related tax offices in the region;
- Any other duties as may be assigned.

Academic/Professional qualifications and Experience:

- Bachelor's degree in laws from an accredited college/university.
- Must have a **minimum of 1 - 2 years** of working experience.
- Advocate of the High Court with at least one (1) year of post-admission experience in a busy commercial law firm, with strong exposure to commercial law, corporate law, and tax dispute resolution.
- Professional qualifications e.g., ACCA, CPA are highly desirable.
- Proficient in Microsoft Office applications including Word, Excel, and Access along with experience performing internet research.

Personal attributes:

- Excellent advisory and compliance skills.
- Excellent verbal and written communications skills and the ability to articulate complex information.
- Ability to build positive relationships with team members and clients.
- Ability to handle simultaneously multiple engagements and client service teams.
- Flexibility in prioritizing and completing tasks.
- Strong organizational skills.
- Willingness to work under supervision and learn new skills quickly.
- Good analytical and problem-solving skills.
- Excellent negotiation skills.
- Good knowledge of Tax laws, rules and regulations.
- Working knowledge of accounting information systems and Tax tools.
- Comfort interacting with C-level professionals.

We offer:

- An exciting opportunity to work with a Big 4 firm on cutting edge clients across Africa.
- Continuous learning and development.
- Exposure to multi-disciplinary client service teams.
- Unrivalled space to grow and be innovative.
- Opportunity for international travel.

If your career aspirations match this exciting opportunity, please use the link below to apply:

[Regulatory Associate – Candidate’s Summary](#). Filling the link is mandatory for consideration alongside your application to talentrecruit@kpmg.co.ke quoting ‘**Regulatory Associate**’. This role will be shortlisted on a rolling basis.

Please note that only shortlisted candidates will be contacted.