



Tax Flash News!

Reminder issued by Inland Revenue Department for taxpayers to update profile information

KPMG in Sri Lanka

October 2025

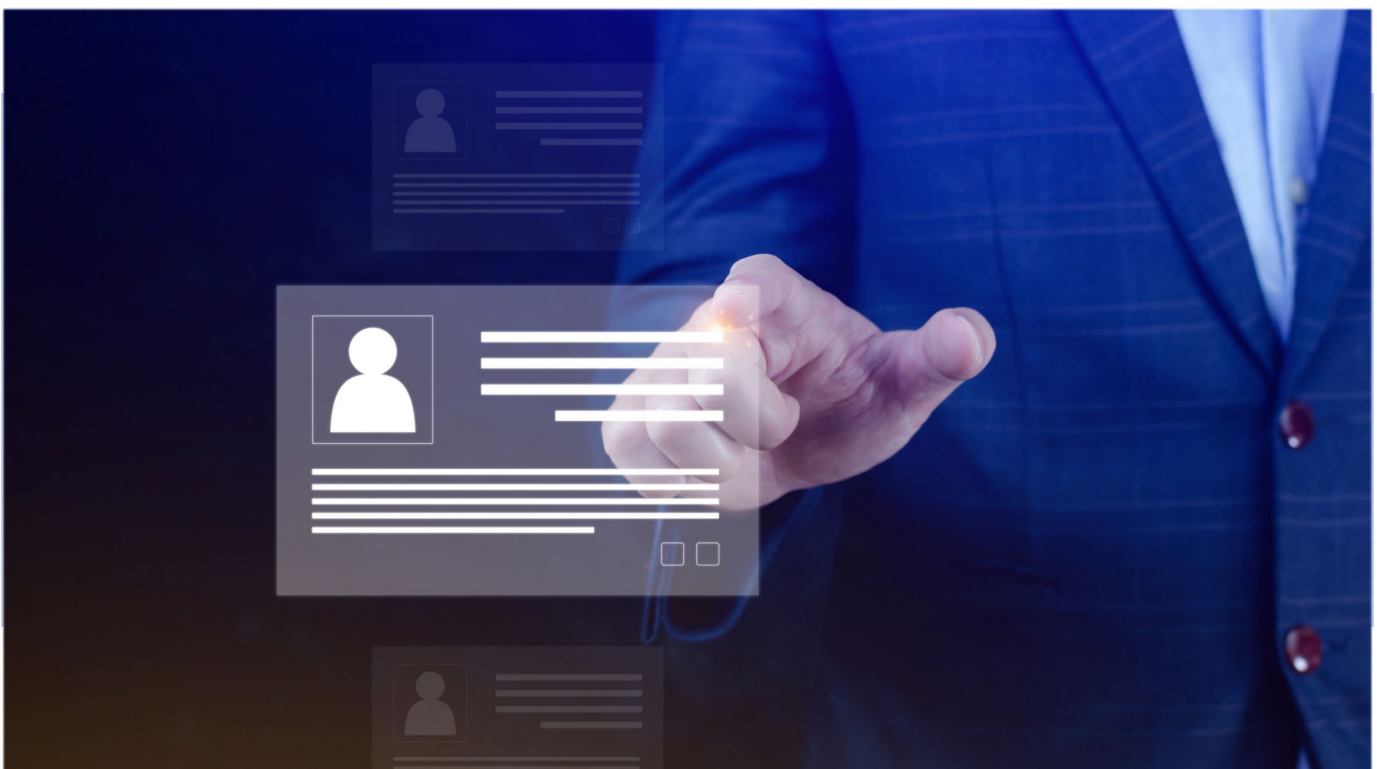


Reminder issued by Inland Revenue Department for taxpayers to update profile information

The Inland Revenue Department (IRD) has issued Public Notice PN/GP/2025-01 dated 08 October 2025, reminding all taxpayers of their obligation to update any changes in personal or business information previously provided to the IRD.

Under Section 177 of the Inland Revenue Act, No. 24 of 2017 and Amendments thereto, failure to update such information may result in a penalty not exceeding Rs. 50,000.

Attached herewith the said notice





INLAND REVENUE DEPARTMENT

Notice to Taxpayers

Profile updating

Being a responsible citizen who pays tax, changes in information that you have provided to the Inland Revenue Department should regularly be updated. It is hereby informed that, if you fail to update your **address, mobile and landline numbers, e-mail address, registered office address, details of Directors, details of tax agents**, etc., you are liable for a **penalty** not exceeding Rs. 50,000/= (Fifty thousand rupees) under section 177 of the Inland Revenue Act No. 24 of 2017.

Therefore, it is your obligation and a responsibility, as well, to update your profile using the following channels.

1. Send an email to ci@ird.gov.lk annexing scanned copies of documents that support necessary information.
2. Request for online update by visiting www.ird.gov.lk and logging into IRD Home Page → e - Services → Overview and Quick Guide → Registration
<https://www.ird.gov.lk/en/eServices/sitepages/Registration.aspx?menuid=180101>
3. Visit Department website www.ird.gov.lk and log into IRD Home Page → Downloads → Forms and Returns
<https://www.ird.gov.lk/si/downloads/sitepages/forms.aspx?menuid=1804> and download, print, and complete forms displayed therein and manually handover or send by ordinary or registered post, along with appropriate supporting documents, to **the Customer Information Update Unit** on the 2nd Floor of the Inland Revenue Department, Head office.

Commissioner General of Inland Revenue

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