



INLAND REVENUE DEPARTMENT

Notice to Taxpayers

REGISTRATION FOR SOCIAL SECURITY CONTRIBUTION LEVY

Every taxable person (persons referred in section 2 of Social Security Contribution Act, No. 25 of 2022), other than a taxable person who, imports any article shall be required to be registered for Social Security Contribution Levy (SSCL).

- i. If the aggregate turnover (total turnover – turnover from exempt articles or services) for the period from 01.10.2021 to 30.09.2022 is more than Rs. 120 million such person should apply for registration on or before October 15, 2022.
- ii. If the person did not fall under above item (i), such person should apply for registration within 15 days from the date on which the turnover exceeds Rs. 30 million per quarter

1. Persons who have Taxpayer Identification Number (TIN)

- Registration for SSCL can be obtained by furnishing the duly filled **Tax Type Registration Form [TPR_005 (SSCL)]** to: -
 - Commissioner, Tax Registration Unit, Inland Revenue Department, Colombo 02 for the tax files which are dealt with the Head Office and Scout Building or Mehewara Piyasa (Narahenpita)
 - any Metropolitan/ Regional Office for the tax files which are dealt with Metropolitan/ Regional Office; as the case may be;

by hand delivery, registered post or through e-mail. However, if the request is made by email, original application must be sent to the relevant unit.

2. Other persons (who have no TIN)

- Persons who does not have obtained a TIN are required to obtain a TIN
 - through e-Service in the IRD Web Portal, or
 - furnishing the application form (TPR_001 or TPR_002) to Commissioner, Primary Registration Unit Inland Revenue Department, Colombo 02 or any Metropolitan/ Regional Office)
- Then obtain the registration for SSCL as instructed under above 1
 - **No additional documents to be submitted with the application**

3. Application Form and Activity Code

Relevant **Application Forms** and **Activity Codes** which would be included in the application form can be obtained from the Inland Revenue Web Portal (www.ird.gov.lk) by following appended steps.

i. Application Forms

- Download



- Forms and Returns



- Taxpayer Registration



Application for Tax Type Registration (SSCL)

Application for Tax Type Registration (for all Tax types)

Application Form for Taxpayer Registration (to obtain a TIN)

ii. Activity Codes

- Useful Information



- Economic Activity Codes

For further clarifications, you may contact any of the following officers

Deputy Commissioner General (Taxpayer Services)	0112135300
Senior Commissioner (Taxpayer Services)	0112134200
Senior Commissioner (Metropolitan Branches/ Regional Offices)	0112503078
Commissioner (Tax Registration Unit)	0112134201
	E-mail- tr@ird.gov.lk
Commissioner (Colombo City Office)	0112504390
Commissioner (Colombo Central Office)	0112505274
Commissioner (Colombo South Office)	0112502564
Commissioner (Maharagama - East Office)	0112803127
Commissioner (Maharagama- West Office)	0112803125
Commissioner (Anuradhapura Office)	0252235512
Commissioner (Badulla Office)	0552222490
Commissioner (Batticaloa Office)	0652222087
Commissioner (Dambulla Office)	0662283655
Commissioner (Galle Office)	0912222504

Commissioner (Gampaha Office)	0332234246
Commissioner (Jaffna Office)	0212222076
Commissioner (Kalutara Office)	0342222216
Commissioner (Kandy Office)	0812223590
Commissioner (Kegalle Office)	0352222493
Commissioner (Kurunegala Office)	0372222798
Commissioner (Matara Office)	0412222933
Commissioner (Negombo Office)	0312228322
Commissioner (Nuwara Eliya Office)	0522222520
Commissioner (Rathnapura Office)	0452222040

Commissioner General of Inland Revenue

