



# e-Invoicing

## Highlights from your advisers

Based on the IRBM's e-Invoice Guideline (Version 2.3) and e-Invoice Specific Guideline (Version 2.1) dated 6 April 2024



9 April 2024

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KPMG in Malaysia

# **e-Invoice Guideline (Version 2.3)**



# e-Invoice Guideline (Version 2.3)

The e-Invoice Guideline (Version 2.3) released on 6 April 2024 issued under Section 134A of the ITA replaces the e-Invoice Guideline (Version 2.2) issued on 9 February 2024. The notable updates are detailed below.

Source for the Guideline: Official portal of [IRBM](#)

## Types of income or expense exempted from e-Invoice

The e-Invoice Guideline (Version 2.3) has removed scholarship from the types of income or expense not requiring e-Invoice (including self-billed e-Invoice).

## MyInvois Portal - Creation and Submission

The e-Invoice Guideline (Version 2.3) has further clarified on the Batch Upload option available for creation and submission via MyInvois Portal where taxpayers can upload a certain number of e-Invoices in batches by uploading pre-defined Microsoft Excel spreadsheet to the portal, containing the necessary invoice information.

## API – e-Invoice Validation

The e-Invoice Guideline (Version 2.3) has further explained on the e-Invoice validation step via API where once the e-Invoice has been validated by the MyInvois System (which is done in near real-time), the Supplier or technology provider (if Supplier utilises a technology provider) will receive an API response which contains the following:

- a) the IRBM Unique Identifier Number from IRBM;
- b) date and time of validation; and
- c) information to form validation link (please refer to Get Recent Documents / Get Document / Get Documents Details in the SDK for guidance),

via API.

Once the e-Invoice is successfully validated, notification will be sent to the Supplier and Buyer.

## Required fields for e-Invoice (Appendix 1)

The following table summarise the notable changes in relation to the Appendix 1 required fields for e-Invoice.

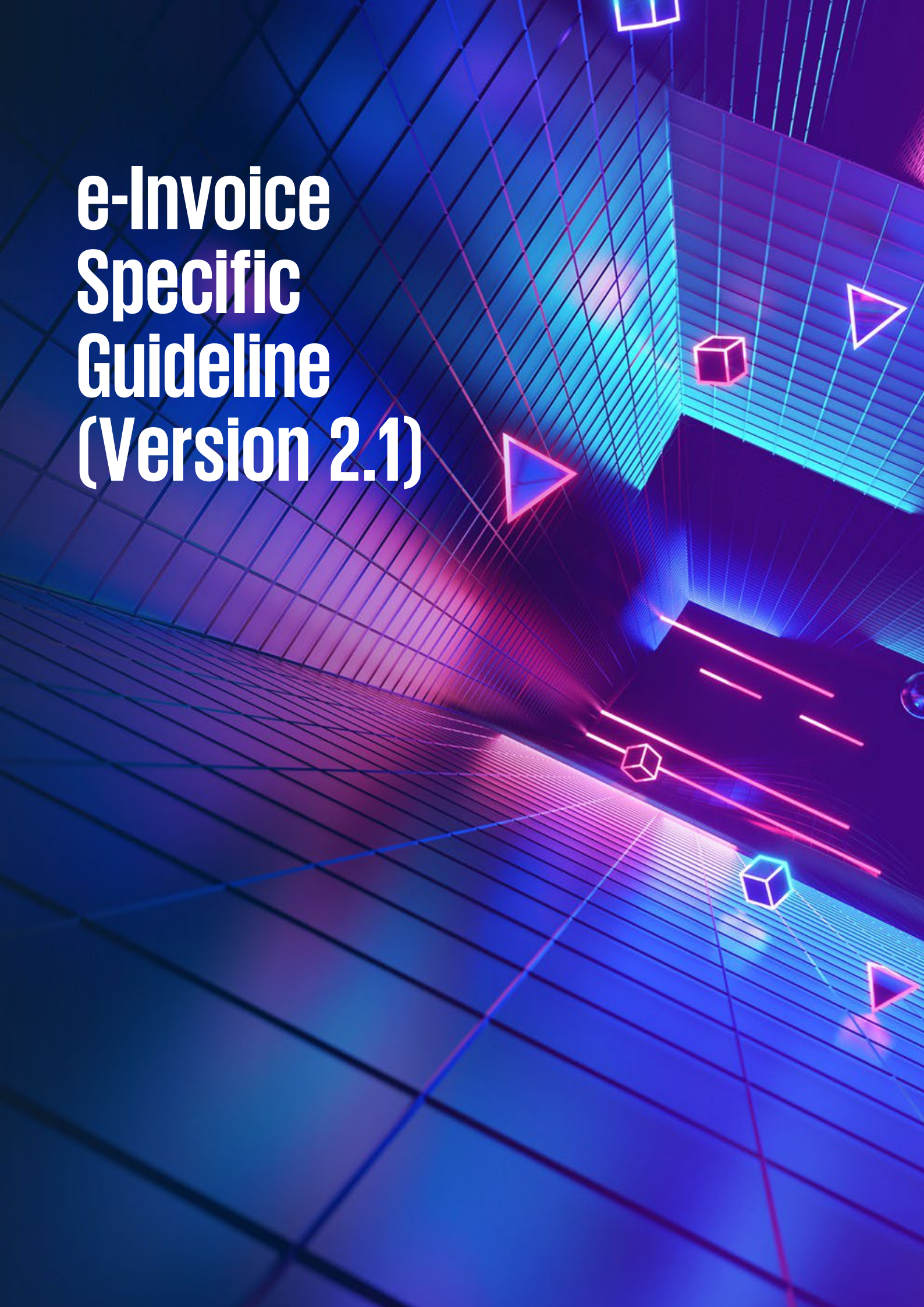
| No. | Changes   | Category            | Field Name                          | Remarks   |
|-----|-----------|---------------------|-------------------------------------|---|
| 1.  | Amendment | Supplier's Details  | Supplier's E-mail                   | Previously a mandatory field, this field is now <u>optional</u> .   |
| 2.  | Amendment | Buyer's Details     | Buyer's E-mail                      | Previously a mandatory field, this field is now <u>optional</u> .   |
| 3.  | Amendment | Invoice Details     | Original e-Invoice Reference Number | The field name has been clarified as <u>mandatory</u> , where applicable.   |
| 4.  | Amendment | Invoice Details     | Issuer's Digital Signature          | <p>The description further elaborates on the Issuer's Digital Signature where it is an electronic signature to ensure integrity and non-repudiation of documents. The e-Invoice shall be signed using issuer's digital certificate.</p> <p>In the event where taxpayers utilise the services of service provider, the e-Invoice shall be signed using service provider's digital certificate.</p> <p>Please refer to the SDK for more details on digital certificate.</p> |
| 5.  | Amendment | Invoice Details     | Currency Exchange Rate              | The field name has been clarified as <u>mandatory</u> , where applicable.   |
| 6.  | Amendment | Products / Services | Total Payable Amount                | <p>Previously, rounding adjustment is to be excluded in calculating the Total Payable Amount field.</p> <p>The description has now been amended to the sum of amount payable (inclusive of total taxes chargeable and any rounding adjustment) excluding any amount paid in advance, applicable at invoice level only</p>   |

| No. | Changes   | Category            | Field Name          | Remarks  |
|-----|-----------|---------------------|---------------------|--|
| 7.  | Amendment | Products / Services | Fee / Charge Rate   | <p>The words “imposed after tax” has been removed.</p> <p>The description has now been amended to charge associated with the product or service (be it in the form of percentage (%) or prevailing specified rate), applicable for both line item and invoice level.</p> |
| 8.  | Amendment | Products / Services | Fee / Charge Amount | <p>The words “imposed after tax” has been removed.</p> <p>The description has now been amended to charge associated with the product or service, applicable for both line item and invoice level.</p>  |

## Annexure to the e-Invoice (Appendix 2)

The *Shipping Recipient's Registration Number* data field has been renamed to *Shipping Recipient's Registration Number / Identification Number / Passport Number*.

# e-Invoice Specific Guideline (Version 2.1)



# e-Invoice Specific Guideline (Version 2.1)

The e-Invoice Specific Guideline (Version 2.1) released on 6 April 2024 issued under Section 134A of the ITA replaces the e-Invoice Specific Guideline (Version 2.0) issued on 9 February 2024. The notable updates are detailed below.

Source for the Guideline: Official portal of [IRBM](#)

## Individual Shipping Recipient details

The IRBM has laid out details which are to be provided by the individual Shipping Recipient to the Supplier for the issuance of Annexure to the e-Invoice which includes the following data fields:

1. Shipping Recipient's Name
2. Shipping Recipient's Address
3. Shipping Recipient's TIN
4. Shipping Recipient's Registration / Identification Number / Passport Number

Further clarification has also been provided for individual Shipping Recipient who provides either TIN or MyKad / MyTentera identification number (instead of both), where the Supplier may input certain details for e-Invoice purposes.

## Consolidated e-Invoices

The IRBM has set limitations in place in order to improve the performance of the MyInvois System where only:

- a) maximum size of 5MB per submission;
- b) maximum of 100 e-Invoices per submission; and
- c) maximum size of 300KB per e-Invoice.

As such, Suppliers are allowed to split the receipts into several consolidated e-Invoices to meet the above requirements.

Therefore, the IRBM further clarifies that the branch(es) or location(s) to submit consolidated e-Invoice adopting either consolidation methods for the receipts issued by the said branch(es) or location(s).

The e-Invoice Specific Guideline (Version 2.1) further clarifies that consolidation does not apply to self-billed e-Invoices, except for the following self-billed circumstances:

- a) acquisition of goods or services from individual taxpayers (who are not conducting a business)
- b) interest payment to public at large (regardless businesses or individuals).

## Activities where consolidation of e-Invoice is not allowed

Luxury goods and jewellery industry / activity is currently being put on hold until such time when the details are made available. The e-Invoice Specific Guidelines (Version 2.1) further states that taxpayers are allowed to issue consolidated e-Invoice (in the event the buyers do not request for e-Invoice) until further notice.

## Statements or bills on a periodic basis

The e-Invoice Specific Guideline (Version 2.1) has been updated to explain on the issuance of e-Invoice for those who practice the issuance of statements or bills where the statements or bills would have included the amount owed by Buyer's to Supplier (e.g. transaction charges) and may also include adjustments to prior period's statements / bills and payments / credits to Buyers (e.g. rebate).

Suppliers are allowed to include the amount owing by Buyers to the Supplier as well as payment / credit to Buyers in the same e-Invoice.

## Self-billed e-Invoice

The additional transaction allowed for self-billed e-Invoice which has been included in the previous e-Invoice Specific Guidelines (Version 2.1) have now been removed, which is :

- Payment / Credit to taxpayers recorded in a statement / bill issued on a periodic basis (e.g. rebate)

Further clarification is provided on interest payment where self-billed e-Invoice is required except for the following interest payment:

- i. Businesses (e.g., financial institutions, etc.) that charge interest to public at large (regardless businesses or individuals);
- ii. Interest payment made by employee to employer; and
- iii. Interest payment made by foreign payor to Malaysian taxpayers.

The Supplier is required to issue e-Invoice for the exceptions mentioned above.



## Cross border transactions

For importation of goods, the Malaysian Purchaser should issue a self-billed e-Invoice latest by the end of the month following the month where customs clearance is obtained.

For importation of services, self-billed e-Invoice should be issued latest by the end of the month following the month of whichever earlier:

- Upon payment made by the Malaysian Purchaser; or
- Upon receipt of invoice from foreign supplier.

The determination of the above is in accordance with the prevailing rules applicable for imported taxable service.

## Currency exchange rate

The options to choose from the following methods issued in the e-Invoice Specific Guideline (Version 2.0), for the purpose of e-Invoice issuance has been removed:

- In the relevant foreign currency and the applicable currency exchange rate, without the RM-equivalent;
- In the relevant foreign currency and the applicable RM-equivalent, without the currency exchange rate; or
- In the relevant foreign currency, the applicable RM-equivalent along with the currency exchange rate.

The latest updates to the e-Invoice Specific Guideline (Version 2.1) states that the Supplier is required to provide currency exchange rate in the e-Invoice if the said e-Invoice is required to be converted into RM-equivalent.

Further, for the purpose of self-billed e-Invoice for importation of goods, the Malaysian taxpayers may use their internal currency exchange rate.

## E-Commerce

The e-Commerce platform providers are responsible to assume the role of Supplier in facilitating the issuance of:

- e-Invoice (upon Purchaser's request), or
- receipt (if no e-Invoice is requested by the Purchaser).

The e-Invoice Specific Guideline (Version 2.1) further clarifies that the issuance of e-Invoice is for the purposes of complying with relevant tax legislation (e.g., Income Tax Act 1967, Labuan Business Activity Tax Act 1990, Petroleum (Income Tax) Act 1967) only and does not change the nature of transaction nor the commercial liability associated with the transaction.

**List of General TIN  
(Appendix 1)**

The General Public's TIN ("EI00000000010") includes clarification that the general TIN is for individuals (i.e. Supplier, Buyer, Shipping Recipient) TIN in the e-Invoice for Malaysian individual where the individual only provides MyKad / MyTentera identification number.

**Buyer's details in  
consolidated e-  
Invoice (Appendix 2)**

The Buyer's email data field has been removed in Appendix 2 of the e-Invoice Specific Guideline (Version 2.1) presumably due to the email data fields are now optional instead of mandatory.

The table below sets out the various abbreviations and references used in this publication.

| Abbreviation | Reference                         |
|--------------|-----------------------------------|
| API          | Application Programming Interface |
| ITA          | Income Tax Act, 1967              |
| IRBM         | Inland Revenue Board of Malaysia  |
| SDK          | Software Development Kit          |
| TIN          | Tax Identification Number         |

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