# Accounting Helpdesk service



Accounting Advisory Services

The KPMG Helpdesk is an Accounting Advisory service that provides guidance on issues connected to the Hungarian Accounting Act, International Financial Reporting Standards (IFRS) and related accounting practices that can be responded to immediately, whilst also covering interpretations of accounting regulations and current topics that arise during day-to-day bookkeeping.

### Whom do we recommend our Helpdesk service to?

This service is recommended for companies where specific problems tend to arise on numerous occasions during the year, but whose day-today business or the general level of professional know-how mean there is no time to resolve them; likewise for companies where the small size of the accounting department does not permit a proper level of professional consultation when examining the possible ways to treat individual problems.

#### How does the KPMG Helpdesk work?

The KPMG Helpdesk service only covers issues which can be answered within a maximum of one hour of advisory work. On call between 10am and 3pm every working day, KPMG advisers are able to field clients' questions, which can be submitted by telephone or in writing (via e-mail). We undertake to respond to the question on the same working day if possible, but not later than the following day, verbally or in writing as requested.

The service is charged on a flat-rate basis, for which the client receives a certain number of hours for submitting queries. If the question cannot be answered in one advisory hour, or another adviser (e.g. a legal adviser) has to be consulted, then a separate fee is agreed upon before the response is given.

#### Quality pledge

KPMG's advisers are professionals with wideranging experience and registered auditors who constantly keep themselves abreast of the changes to the Hungarian Act on Accounting and IFRS. Their experience and up-to-date knowledge enable them to provide quick and effective answers to questions raised, whilst ensuring the highest possible level of professional quality.

Communication is maintained only through a contact person designated by the client. Audio recordings are made of the questions posed and the responses given verbally, which we archive for a period of two years. The service can only be used using a client identification code provided by KPMG; the questions asked and the answers given cannot be made available to third parties.

## Contact:

We would be delighted to provide more information on our Accounting Helpdesk service, either in a presentation or in person. Please feel free to contact our Accounting Advisory team with any enquiries:

#### Ágnes Rakó

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