



# NOTICE

**TO : ALL CONCERNED**

**SUBJECT : ONLINE REGISTRATION SYSTEM FOR ONE PERSON CORPORATIONS AND CORPORATIONS WITH 2 - 4 INCORPORATORS**

**DATE : 08 APRIL 2020**

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Relative to the implementation of the Enhanced Community Quarantine in Luzon, the Commission has set-up an interim online registration system to facilitate application for registration of One Person Corporations (OPC) and corporations with 2-4 incorporators. The said online registration system allows an applicant or his duly authorized representative to input the proposed corporate name together with its trade name/s, if any, and the data to complete its corporate profile.

As part of the basic requirements, the applicant has to provide a valid and existing email account in the system where the status of the application shall be posted. Once the application form is successfully submitted, the Company Registration and Monitoring Department shall review it within 3 working days from the time of submission.

Note, however, that due to stringent social distancing measures limiting mobility of individuals and closure of establishments, payment of registration fees, submission of signed and notarized hardcopies of registration documents, and releasing of the Certificate of Registration shall be done only once the Enhanced Community Quarantine is lifted.

For interested applicants, you may visit <https://apps004.sec.gov.ph:8001/application>. Please check the attached USER GUIDE for reference.

For further inquiries and assistance, please email [crmd\\_registration\\_opc@sec.gov.ph](mailto:crmd_registration_opc@sec.gov.ph) or [crmd\\_registration\\_234@sec.gov.ph](mailto:crmd_registration_234@sec.gov.ph).

Thank you.