



NOTICE

TO : ALL CONCERNED

**SUBJECT : IMPLEMENTATION OF THE ELECTRONIC SIMPLIFIED
PROCESSING OF APPLICATION FOR REGISTRATION OF
COMPANY (eSPARC)**

DATE : 16 APRIL 2021

Starting 19 April 2021, all applications for registration of domestic corporations must be filed with and processed by the Securities and Exchange Commission (SEC) under the Electronic Simplified Processing of Application for Registration of Company (eSPARC).

The new company registration system, which can be accessed at <https://secwebapps.sec.gov.ph/application>, shall cover one person corporations (OPCs) and domestic corporations, both stock and nonstock, with at least two but not more than 15 incorporators who may either be natural persons, partnerships, associations or corporations.

Meanwhile, applications for registration of partnerships and foreign corporations will continue to be accepted and processed under the Company Registration System (CRS). The option to register a "Stock Corporation" or "Non-Stock Corporation" in the CRS will be disabled.

Applications for registration submitted under the CRS prior to 19 April 2021 will still be processed therein, unless the applicant is notified by the SEC Processing Officer to resubmit the application using the eSPARC. In this light, applicants are advised to check their email accounts for notifications on the status of their applications.

Please download the [user guide](#) to know the step-by-step procedures in using the eSPARC. For further inquiries and assistance, please email any of the following:

Office	Email Address
Company Registration and Monitoring Department <ul style="list-style-type: none"> • Registration of One Person Corporations • Registration of Corporations with 2-4 Incorporators • Registration of Regular/Ordinary Corporations 	crmd_registration_opc@sec.gov.ph crmd_registration_234@sec.gov.ph crmd_registration_regular@sec.gov.ph
SEC Baguio	secbaguio@sec.gov.ph
SEC Tarlac	secteo@sec.gov.ph
SEC Legazpi Extension Office	secbicol@gmail.com
SEC Cebu	seccebu@sec.gov.ph
SEC Bacolod	sec.bcdextension@gmail.com secbacolod2018@gmail.com
SEC Iloilo	sec.iloilo6@gmail.com
SEC Cagayan De Oro	seccdoeo@gmail.com
SEC Davao	secdavao@gmail.com
SEC Zamboanga	sec_zeo@yahoo.com

Please be guided accordingly.

Pasay City

16 April 2021.