



Data Protection Notice Visitors

Dear Data Subject,

We would like to inform you about how and for what purpose we, as Data Controller, process your personal data (sometimes referred to as "personally identifiable information" or "PII") and as well as about your rights under the relevant data protection legislation.

In case of any questions or when exercising your rights under relevant data protection legislation please contact directly our Data Protection Officer through the contacts listed below.

Our goal is to protect privacy, confident information and personal data entrusted to us. We are committed to ensure appropriate security and use of personal data.

More details of conditions under which we process your personal data can be found in the following sections of this document.

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Who is the Controller?

Under relevant data protection legislation, following companies, acting as a joint controller, are Controllers of personal data:

- **KPMG Slovensko Advisory, k.s.**, with its registered seat: Dvořákovo nábrežie 10, 811 02 Bratislava, Business Identification No.: 31 403 417, registered with the Commercial Register of District Court Bratislava I, Section: Sr, Insert No.: 272/B,
- **KPMG Slovensko spol. s r.o.**, with its registered seat: Dvořákovo nábrežie 10, 811 02 Bratislava, Business Identification No.: 31 348 238, registered with the Commercial Register of District Court Bratislava I, Section: Sro, Insert No.: 4864/B,
- **KPMG Legal s.r.o.**, with its registered seat: Dvořákovo nábrežie 10, 811 02 Bratislava, Business Identification No.: 47 238 623, registered with the Commercial Register of District Court Bratislava I, Section: Sro, Insert No.: 81210/B,
- **KPMG Valuation s. r. o.**, with its registered seat: Dvořákovo nábrežie 10, 811 02 Bratislava, Business Identification No.: 44 744 820, registered with the Commercial Register of District Court Bratislava I, Section: Sro, Insert No.: 58279/B,

(hereinafter “the KPMG member firms”).

You can contact us any time at following contacts:

KPMG

Dvořákovo nábrežie 10

811 02 Bratislava

tel: +421 2 59984 111

kpmg@kpmg.sk; <https://home.kpmg.com/sk/sk/home.html>

How can I contact Data Protection Officer?

You can contact Data Protection Officer with any question related to processing of personal data by the Controller or to exercising of your rights as Data Subject at the following email address privacy@kpmg.sk. You can report to Data Protection Officer any data breach and any suspicion of violation of rights in the data protection area.

What is the purpose and legal basis of processing of your personal data, what is the retention period; how we collect your personal data; what is the consequence in case of not providing the personal data; who is the recipient of personal data?

The information listed below is broken down by the categories of persons concerned, or by the type of the processing activity.

Registration of visitors

- The **purpose** of the processing of your personal data is to protect against unauthorised entry, to protect property, financial and other interest of KPMG member firms;



- **Legal basis** of listed processing activities is legitimate interest of KPMG member firms to avoid unauthorised entry, to protect property, financial and other interests.
- Personal data are collected directly from you e.g. through telephone call, email or other means of electronic communication.
- **Retention period** of your personal data to reach the above mentioned purpose is 1 year, following the year in which the record was created. Your personal data will not be stored longer than it is necessary.
- Data Subject **is not obliged to provide** the personal data to the Collector. As a **result of their non-disclosure**, your access to KPMG member firm's areas will be denied.
- Provided that this is necessary to protect legitimate interest, KPMG member firms may **provide** your personal data in proportional extent to the following **recipients**:
 - Law enforcement authorities;
 - competent courts.

Monitoring system

- Your personal data are also processed for the **purpose** of protection of rights and interest of the controller or a third party, to protect property, financial and other interest of KPMG member firms.
- **Legal basis** of listed processing activities is the legitimate interest of KPMG member firm's to protect its property, financial and other interests.
- Personal data are collected through our cameras (not directly from you) which are monitoring our business areas, specifically:
 - Areas of our registered seat at Dvořákovo nábrežie 10, 811 02 Bratislava – the entrance and exit (area in front of lifts and stairs) of our offices on each floor, i.e. from fifth to eighth floor.
 - Areas of our offices at Žriedlová 12, 040 01 Košice – a camera recording the area of entrance and exit (ground floor); a camera recording the emergency exit including a part of the office area (ground floor); a camera recording the stairs; a camera recording the area of reception and entrances to related rooms (first floor).
- **Retention period** of your personal data is 7 days and this period is set to achieve above mentioned purpose. Your personal data will not be stored longer than it is necessary.
- Provided that this is necessary, KPMG member firms may **provide** your personal data in proportional extent to the following recipients:
 - law enforcement authorities;
 - competent courts.

Where do we process your personal data?

We are processing your personal data only in the EU. We do not transfer any personal data to third countries.



How do we process your personal data?

Processing of your personal data can be manual or automated, where your personal data is processed in our information systems or information systems of our Processors.

Your personal data are processed only by selected employees of KPMG member firms. In this relation we take care that only trained and selected employees have access to your personal data and they fulfil obligations of confidentiality in relation to all the data (personal or other) that they learned during the performance of their work.

Personal data are not subject to automated individual decision-making, including profiling.

What are your rights in the data protection area?

Under relevant data protection legislation, unless a generally legally binding regulations do not stipulate otherwise, you have a right to:

- **information** about processing of your personal data;
- **access** to your personal data, including right to obtain copy of your personal data processed by us;
- **rectification** of your wrong, inaccurate or outdated personal data. When accuracy of your data is questionable you can request **restriction** of its processing until we will be able to check its accuracy;
- **restriction of processing of the** personal data under condition that the personal data will be stored but not processed;
- **erasure ('right to be forgotten')** of your personal data in cases specifically allowed by data protection legislation, e.g.:
 - your personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed;
 - you object processing of your personal data to direct marketing purposes;
- any time **contact** our Data Protection Officer by using any communication means mentioned in this document. You can also contact the Data Protection Officer in case you think that we breach your rights under data protection legislation;
- when you believe that in relation to processing of your personal data, your rights were breached or that you were directly affected by such breach, you have a right to lodge a complaint with a supervisory authority (Úrad na ochranu osobných údajov Slovenskej republiky, adresa Hraničná 4826/12, 820 07 Bratislava – Ružinov, tel. number: +421 /2/ 3231 3214; mail: statny.dozor@pdp.gov.sk, <https://dataprotection.gov.sk/uoou/>) or to a relevant court.



What is it about your right to object?

You have **right to object** any time to the processing of your personal data, which is performed on the basis of our legitimate interest. Objection could be lodged to our Data Protection Officer personally or by using any of our listed contacts.

When we consider that our legitimate interest prevails over your interest or rights and freedoms, we can continue to process your personal data. When your objection will be appropriate, we stop processing your personal data for this purpose.

How often do we update this document?

This information is periodically reviewed and could be changed from time to time (in order to comply with new legislation and to reflect our current privacy practices). Updated versions will be available on our web site.

Last updated on: 15. 10. 2020.