



External Training Catalogue 2017



South Africa

kpmg.co.za

CONTENTS

FORENSIC

- Anti-Money Laundering 2
- Ethical Decision-making Skills 2
- Managing Ethics in an organisation 3
- Anti-Bribery & Corruption(ABC) 3
- Fraud Awareness in Turbulent Times 4
- Whistle-Blowing Awareness 4

INSURANCE

- KPMG update for non-executive directors 5
- KPMG SAM QRT workshop 5
- KPMG annual short-term insurance industry update 6
- KPMG annual long-term insurance industry update 6
- KPMG information technology workshop for insurers 7
- KPMG introductory insurance principles and accounting workshop 7
- KPMG introductory reinsurance principles and accounting workshop 8
- KPMG insurance tax workshop 8
- KPMG compliance update for insurers 9
- KPMG IFRS update for insurers 9
- KPMG Sasria workshop 10
- KPMG SAM ORSA workshop 10

IARCS- Internal Audit

- Internal Audit Methodology (Business Understanding and creating the Internal Audit Plan) 11
- Internal Audit Methodology (Determining Scope and Creating the Internal Audit Program) 11
- Internal Audit Methodology (Reviewing and Reporting) 12
- Institute of Internal Auditors (IIA) Standards 12
- Process, Risk & Control Base Process Procure to Pay 13
- Process, Risk & Control Base Process of choice Order to Cash 13
- Process, Risk & Control Base Process of choice Payroll & Human Resources 14
- Introduction to Performance Audit 14
- Introduction to Performance Information 15
- Data & Analytics-enabled Internal Audit (DAeIA) awareness training 15
- Data & Analytics-enabled Internal Audit (DAeIA) methodology and IDEA training 16

IARCS- Regulatory and Compliance

- Corporate governance (including King IV) 17
- Introduction to Public Sector 17
- Public Sector procurement 18
- Compliance monitoring training 18

IARCS- Climate Change & Sustainability

- Strategic Social Investment 19
- GRI G4 Reporting 19
- Latest sustainability (ESG) trends 20

TAX

- Budget Events 21
- International Tax/ BEPS Seminar 21
- Africa Tax Clinic 21
- Rewards Seminar 22
- SAIT Colloquium Session 22
- GMS&ETA Seminar 22
- Tax Technology Seminar 23
- #TaxCheckSeminar 23
- Basic VAT Seminar 23
- VAT Insurance Seminar 24
- Dispute Resolution & Tax Controversy Seminar 24
- Mining Tax Masterclass 24
- Mergers & Acquisition Masterclass 25
- Quarterly Webinars 25
- Basic Corporate Tax Seminar 25
- Industry Conferences 26

ACCOUNTING

- General client training 27

SOFT SKILLS

- Boardroom Facilitation Skills 29
- Performance Management 29
- Time Management 30
- Presentation Skills 30

FORENSIC

Anti-Money Laundering

COURSE OVERVIEW

This course will tackle the following interesting focus points under the Anti-Money Laundering (AML) and Terrorist Financing Control (TFC) themes:

Background to what constitutes Money Laundering

- When and how terrorist financing is initiated
- Which South African and international legislation drives the control of money laundering and terrorist financing
- Politically Exposed Persons and how best to manage your exposure and the levels of due diligence to be performed
- AML control obligations are quite cumbersome, how best to streamline this to support operations and not limit it
- Your AML and TFC reporting obligations
- How does the financial sanctions embargo world affect me and my business
- How can I perform customer screening procedures effectively with limited impact on business
- Practical case studies.

Who should attend

All employees, senior management and executive management of accountable institutions.

Duration

1 day

Venue

At KPMG or the client's premises – logistics to be discussed

Investment

R30 000 per session

Continuous Professional Development (CPD) Hours

7 hours

Dates

TBC

Ethical Decision-making Skills

COURSE OVERVIEW

This course covers the basic concepts, principles and reasoning skills relating to business ethics, and encourages participants to recognise and respond to moral dilemmas in ethically sensitive and accountable ways. The course helps organisations to build and sustain an ethical organisational culture, as prescribed in leading practice documents, including the Fourth King Report on Corporate Governance (2016).

After completion participants should:

- Understand (and be able to explain) what the study and practice of ethics is about
- Understand the relationship between ethics and business
- Be able to identify and analyse the components of an ethical dilemma
- Understand and apply different ethical decision making strategies to resolve ethical dilemmas
- Understand the relationship between ethics and law
- Be able to discuss cogently the ethical issues concerned in case studies.

Who should attend

For all employees. It is suggested that a company targets senior management first.

Duration

Half a day (4 hours)

Venue

At KPMG or the client's premises – logistics to be discussed

Investment

R2,000 per session, minimum of 10 and maximum of 25 – 30 participants per course

Continuous Professional Development (CPD) Hours

4 hours

Dates

TBC

FORENSIC

Managing Ethics in an organisation

COURSE OVERVIEW

This course covers the different steps or phases involved in managing ethics in a company. It exposes delegates to regulation and better practice in the field of ethics management, and empowers delegates to participate in creating and sustaining an ethical organisational culture. The course aims to provide delegates with the information and skills needed to participate in ethics management. After completion participants should:

- Understand the concept of organisational culture, and how it relates to ethics
- Understand and be able to identify ethics risk in an organisation
- Understand, and be able to analyse, the components of an effective code of ethics
- Understand and be able to apply different initiatives for integrating ethics within a company.

Who should attend

This course would be especially useful for management, ethics champions and/or ethics officers

Duration

Half a day (4 hours)

Venue

At KPMG or at the client's office (depending on client preference)

Investment

R2 500 per participant, minimum of 10 and maximum of 20 – 30 participants per course

Continuous Professional Development (CPD) Hours

4 hours

Dates

TBC

Anti-Bribery & Corruption(ABC)

COURSE OVERVIEW

This course will focus on the following points under the Foreign Corrupt Practices Act (FCPA), the Prevention and Combating of Corrupt Activities Act (PRECCA) and the United Kingdom Bribery Act (UKBA) themes:

- Background to bribery & corruption, the effect thereof and the international focus
- Who is covered and the jurisdictional range
- What a corrupt act entails and scenarios of how these acts have been effected
- Who is a foreign official
- The FCPA's accounting provisions
- Your ABC reporting obligations
- The roadmap to compliance for your business and how to place yourself in a defensible position
- Practical case studies.

The risks of non-compliance, examples of how bribery and corruption can be effected and how to approach a compliance program.

Who should attend

All employees, senior management and executive management

Duration

1 day

Venue

At KPMG or the client's premises – logistics to be discussed

Investment

R30 000 per session, minimum of 10 and maximum of 40 participants per course

Continuous Professional Development (CPD) Hours

7 hours

Dates

TBC

FORENSIC

Fraud Awareness in Turbulent Times

COURSE OVERVIEW

This course provides an understanding of fraud, corruption and ethics, as well as how to prevent, detect and respond to fraud. This will increase the general awareness regarding fraud and ethics. It also examines the global trends.

Who should attend

All employees, senior management and executive management.

Duration

1 day

Venue

At KPMG or the client's premises – logistics to be discussed

Investment

R27 500 per session, minimum of 10 and maximum of 30 participants per course

Continuous Professional Development (CPD) Hours

7 hours

Dates

TBC

Whistle-Blowing Awareness

COURSE OVERVIEW

This course will provide information on the KPMG Ethics Line.

Who should attend

All employees, senior management and executive management

Duration

2 hours

Venue

At KPMG or the client's premises – logistics to be discussed

Investment

R10 000 per session, minimum of 10 and maximum of 40 participants per course

Continuous Professional Development (CPD) Hours

2 hours

Dates

TBC

INSURANCE

KPMG update for non-executive directors in the insurance industry

COURSE OVERVIEW

Update on the most recent developments to assist you in your role as a non-executive director in the insurance industry.

Overview of the short-term and long-term insurance industry results and trends; what audit and board committees need to consider for 2017; new developments in the industry and what you need to be considering as a board and/or audit committee member.

Who should attend

Non-executive directors in the insurance industry

Duration

Half day course

Venue

To be advised

Investment

This course is complimentary

Continuous Professional Development (CPD) Hours

4 hours

Dates

9 March 2017 and 29 September 2017

KPMG SAM QRT workshop

COURSE OVERVIEW

Interactive workshop dealing with the completion of the impending quantitative reporting templates for Solvency Assessment and Management. Practical guidance on the effective completion of quantitative and qualitative reporting templates applicable to both industries such as the asset templates and short-term and long-term specific technical reserving templates.

Who should attend

Financial directors and managers, actuaries and finance team members

Duration

Half day course

Venue

To be advised

Investment

R1,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

4 hours

Dates

Thursday 4 May 2017

INSURANCE

KPMG annual short-term insurance industry update

COURSE OVERVIEW

Your annual update of the most topical regulatory, financial and other developments affecting the short-term insurance industry.

Overview of financial results reported by short-term insurers and current and future business, accounting, taxation and regulatory developments within the short-term insurance industry.

Who should attend

Financial directors and managers, risk and compliance officers, internal auditors and audit committee members

Duration

Half day course

Venue

To be advised

Investment

R1,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

4 hours

Dates

11 May 2017

KPMG annual long-term insurance industry update

COURSE OVERVIEW

Your annual update of the most topical regulatory, financial and other developments affecting the long-term insurance industry. Overview of financial results reported by listed long-term insurers and current and future business, accounting, taxation and regulatory developments within the long-term insurance industry.

Who should attend

Financial directors and managers, risk and compliance officers, internal auditors and audit committee members. Financial directors and managers, risk and compliance officers, auditors and audit committee members

Duration

Half day course

Venue

To be advised

Investment

R1,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

4 hours

Dates

8 June 2017

INSURANCE

KPMG information technology workshop for insurers

COURSE OVERVIEW

A practical course aimed at assisting you in identifying and implementing forthcoming insurance regulatory and accounting requirements with regard to IT systems, as well as applying the use of data analytics and Big Data to your insurance operations.

- Including but not limited to:
- Data analytics in insurance;
- Telematics;
- IFRS 17 system requirements;
- SAM system requirements;
- Cyber security; and
- The use of data analytics in monitoring and identifying fraud

Who should attend

Executive directors, financial directors, IT personnel, risk officers, compliance officers and financial managers

Duration

Half day course

Venue

To be advised

Investment

R1,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

4 hours

Dates

22 June 2017

KPMG introductory insurance principles and accounting workshop

COURSE OVERVIEW

A practical introductory course aimed at assisting new entrants to the insurance industry in understanding insurance principles and accounting for insurance transactions, including the underwriting, claims and reinsurance processes.

- Financial overview of the insurance market
- Accounting and reserving for premium income
- Accounting and reserving for claims
- Accounting and reserving for reinsurance
- IFRS 4: Insurance contracts disclosure

Who should attend

Accounting and other staff members involved in a financial accounting role who are new to the insurance industry

Duration

Full day course

Venue

To be advised

Investment

R2,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

7.5 hours

Dates

13 July 2017

INSURANCE

KPMG introductory REinsurance principles and accounting workshop

COURSE OVERVIEW

A practical course aimed at assisting new entrants to the insurance industry in understanding reinsurance principles and accounting for reinsurance transactions, both from an insurer's and reinsurer's perspective.

- What is reinsurance
- Types of reinsurance
- How reinsurance works in practice
- Complex reinsurance issues
- Reinsurance risks and pitfalls

Who should attend

Accounting and other staff members involved in a financial accounting role who are new to the reinsurance industry

Duration

Half day course

Venue

To be advised

Investment

R1,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

4 hours

Dates

20 July 2017

KPMG insurance tax workshop

COURSE OVERVIEW

A practical course aimed at assisting you in proactively identifying new and existing tax risks that affect short-term and long-term insurers as well as bringing you up to date with the most recent developments in applicable tax regulations.

What you need to know on certain new tax developments; what most often goes wrong in tax risk management and developments you need to be aware of; discussions and refresher on the more complex tax issues currently facing insurance organisations.

Who should attend

Financial and tax managers.

Duration

Full day course

Venue

To be advised

Investment

R2,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

7.5 hours

Dates

17 August 2017

INSURANCE

KPMG compliance update for insurers

COURSE OVERVIEW

Interactive session on the most recent regulatory and compliance developments and trends in the insurance industry.

Recent FSB directives, information letters and discussion papers.

Who should attend

Compliance officers, company secretaries, internal auditors, risk officers, public officers and audit committee members

Duration

Full day course

Venue

To be advised

Investment

R2,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

7.5 hours

Dates

14 September 2017

KPMG IFRS update for insurers

COURSE OVERVIEW

A practical course aimed at providing you with a detailed understanding of new financial reporting developments specific to insurance companies, as well as topical application issues found in practice.

Potential topics of discussion, including but not limited to:

- IFRS 17: Insurance contracts;
- IFRS 9: Financial instruments;
- IFRS 16: Leases;
- Standards and interpretations effective and not yet effective; and
- Presentation and disclosure of financial statements.

Who should attend

Chief financial officers, financial managers and any other staff members or any individuals with CPD requirements.

Duration

Full day course

Venue

To be advised

Investment

R2,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

7.5 hours

Dates

19 October 2017

INSURANCE

KPMG Sasria workshop

COURSE OVERVIEW

Interactive workshop on current developments and challenges faced when complying with Sasria regulations, including practical advice on completion of Sasria returns.

What your organisation's role is in relation to Sasria; application of the Sasria policy fee structure; other complexities, including the calculation of Sasria premiums in relation to group schemes.

Who should attend

Accounting staff responsible for the preparation, administration and completion of the returns to Sasria

Duration

Half day course

Venue

To be advised

Investment

R1,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

4 hours

Dates

20 April 2017

KPMG SAM ORSA workshop

COURSE OVERVIEW

Interactive workshop dealing with the completion of the proposed Solvency Assessment and Management ('SAM') Own Risk and Solvency Assessment ('ORSA') for non-life and life insurers and reinsurers.

Including but not limited to:

- Overview of the ORSA requirements 2015, 2016 and 2017;
- ORSA and the South African insurance industry; and
- Best practices and lessons learnt from other countries.

Who should attend

Individuals involved in your organisation's ORSA processes and outputs and may include financial directors and managers, risk and compliance officers, actuarial staff, internal auditors and audit committee members

Duration

Full day course

Venue

To be advised

Investment

R1,800 per delegate, excluding VAT

Continuous Professional Development (CPD) Hours

4 hours

Dates

14 June 2017

IARCS- Internal Audit

Internal Audit Methodology (Business Understanding and creating the Internal Audit Plan)

COURSE OVERVIEW

- Strategic Analysis, i.e. identifying the client environment
- Enterprise Risk Assessment; i.e. risk identification and assessment
- Internal Audit Plan Development; i.e. preparation of plan and presenting to Audit Committee

Who should attend

Internal auditors responsible for drafting of the annual internal audit plan

Duration

Full Day

Venue

At KPMG or at the client's office
(depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants

Continuous Professional Development (CPD) Hours

7 hours

Dates

TBC

Internal Audit Methodology (Determining Scope and Creating the Internal Audit Program)

COURSE OVERVIEW

- Determining audit scope and scope "creep"
- Understanding audit objectives, process risks and control activities
- Creating the audit program
- Audit scope and scope creep
- Audit objectives, process risks and control activities
- Audit program

Who should attend

Individuals responsible for determining scope and drafting of the internal audit program steps.

Individuals seeking basic understanding and/ or practical exposure in classroom environment.

Duration

Half day

Venue

At KPMG or at the client's office
(depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants

Continuous Professional Development (CPD) Hours

4 hours

Dates

TBC

IARCS- Internal Audit

Internal Audit Methodology (Reviewing and Reporting)

COURSE OVERVIEW

- Review and critique work paper sets
- Review and critique recommendations and findings within working paper sets
- Finding ratings/ classifications
- Internal audit reporting

Who should attend

Individuals responsible for writing and/or reviewing working papers and reporting points.

Individuals seeking basic understanding and/ or practical exposure in classroom environment.

Duration

Half day

Venue

At KPMG or at the client's office (depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants

Continuous Professional Development (CPD) Hours

4 hours

Dates

TBC

Institute of Internal Auditors (IIA) Standards

COURSE OVERVIEW

- Overview of the IIA standards
- Practical application Attribute Standards and Performance Standards

Who should attend

Individuals responsible for performing internal audit consulting and/ or risk based engagements.

Individuals seeking high level understanding with an easy reference and practical facilitated discussions in classroom environment.

Duration

Half day

Venue

At KPMG or at the client's office (depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants

Continuous Professional Development (CPD) Hours

4 hours

Dates

TBC

IARCS- Internal Audit

Process, Risk & Control Base Process Procure to Pay

COURSE OVERVIEW

This training course is an interactive session, which entails group exercises, that assist participants in gaining a deeper understanding of the, procure to pay process. The aim of the course is to better equip the participants during engagements in identifying process flow, process risks, internal controls and internal audit steps to perform.

- End to end process flow
- Process risks and process controls
- Internal audit steps to perform

Who should attend

Individuals seeking a basic level understanding of the end to end process, risk and controls relating to the procure-to-pay process

Duration

Full Day

Venue

At KPMG or at the client's office
(depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants

Continuous Professional Development (CPD) Hours

7 hours

Dates

TBC

Process, Risk & Control Base Process of choice Order to Cash

COURSE OVERVIEW

This training course is an interactive session, which entails group exercises, that assist participants in gaining a deeper understanding of the, order-to-cash process. The aim of the course is to better equip the participants during engagements in identifying process flow, process risks, internal controls and internal audit steps to perform.

- End to end process flow
- Process risks and process controls
- Internal audit steps to perform

Who should attend

Individuals seeking a basic level understanding of the end to end process, risk and controls relating to the order-to-cash process

Duration

Full Day

Venue

At KPMG or at the client's office
(depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants

Continuous Professional Development (CPD) Hours

7 hours

Dates

TBC

IARCS- Internal Audit

Process, Risk & Control Base Process of choice Payroll & Human Resources

COURSE OVERVIEW

This training course is an interactive session, which entails group exercises, that assist participants in gaining a deeper understanding of the, payroll and human resources process. The aim of the course is to better equip the participants during engagements in identifying process flow, process risks, internal controls and internal audit steps to perform.

- End to end process flow
- Process risks and process controls
- Internal audit steps to perform

Who should attend

Individuals seeking a basic level understanding of the end to end process, risk and controls relating to the payroll and human resources process.

Duration

Full Day

Venue

At KPMG or at the client's office
(depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants.

Continuous Professional Development (CPD) Hours

7 hours

Dates

TBC

Introduction to Performance Audit

COURSE OVERVIEW

A classroom facilitated introductory training course on the basic principles and processes of Performance Audit in understanding the concepts, procedures and working methodologies associated with performance auditing. The training will assist participants to:

- Understand performance audit;
- Talk with authority about performance auditing; and
- Identify performance audit opportunities

This course aim to highlighting the core principles and process when conducting a Performance Audit and will address the following:

- Performance audit definition, legislative mandate and applicability;
- Explanation and practical application of the 3 E's (Economy, Effectiveness and Efficiency) and additional 3 E's (Environment, Equity and Ethics)
- Overview and practical application of the performance audit process at the planning, fieldwork and reporting phase

Who should attend

All levels of internal audit/ performance audit staff.

Duration

2 Days

Venue

At KPMG or at the client's office
(depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants.

Continuous Professional Development (CPD) Hours

16 hours

Dates

TBC

IARCS- Internal Audit

Data & Analytics-enabled Internal Audit (DAeIA) awareness training

COURSE OVERVIEW

- Increase the overall level of awareness of data & analytics.
- Include key questions or triggers internal auditors should ask or consider when performing audits in order to increase the use of data & analytics in the audit.
- Provide examples, where data & analytics can be used in audits.
- Our training course will provide insight into foundational principles and concepts relating to the use of data & analytics in internal audits.
- Participants will be exposed to a Data & Analytics-enabled Internal Audit methodology including implementation and application across different audit environments.
- We will focus on understanding systems and available data when scoping internal audits.
- We will also touch on an approach to request and extract data for the purpose of the internal audit.

Who should attend

Internal audit staff (All levels), responsible for using data analytics during engagements, seeking to obtain basic level understanding.

Duration

4 Hours

Venue

At KPMG or at the client's office (depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants.

Continuous Professional Development (CPD) Hours

3 hours

Dates

TBC

Data & Analytics-enabled Internal Audit (DAeIA) methodology and IDEA training

This IDEA and DA course focuses on an introduction to DA, followed by Foundational Principles and Concepts of DA. The IDEA component helps to clarify when it may be beneficial to use the IDEA® Data Analysis Software and will prepare professionals to use IDEA® on their engagements. This course provides a high-level overview of the functionality and potential benefits offered by the IDEA® application. Participants will use IDEA® to import and analyse data files based on provided training scenarios. Additionally, key IDEA® tools and reports will be reviewed as part of the hands-on training scenario.

Day 1 is primarily focused on gaining a basic understanding of IDEA. We also focus on pdf report imports and touch on basic IDEA script writing.

- Identify potential benefits of using the IDEA® application on your engagements
- Explain some of the basic and advanced features of the IDEA® application
- Import and validate client provided data
- Navigate and use IDEA® to extract, analyse, and report on data
- Identify better practices to apply when using IDEA®
- Explain data structures
- Describe data used in business processes
- Explain how to assess data quality and data integrity
- Define electronic data management
- Present results
- Explain how to interpret and challenge results

Day 2 is focused on Foundational Principles and Concepts of DA. This day is pre-dominantly theory based and encompasses case studies on each topic. The following topics are covered:

IARCS- Internal Audit

Data & Analytics-enabled Internal Audit (DAeIA) methodology and IDEA training

COURSE OVERVIEW

- General Data Analytics Concepts
- Data Management
- Analysis Management
- Reporting and Visualization

Day 3 is focused on advanced report importing and extensive use of the equation editor. Participants have an opportunity to work through 10 complex activities for actual client data for the P2P environment.

- 10 Activities including multi-layered PDF imports
- Import and validate different sources of data
- Demonstrate the ability to manipulate data in and out of IDEA for comprehensive analysis
- Explain how to better understand imports that require a combination of import methods
- Extensive use of the equation editor

Who should attend

Internal audit staff (All levels), responsible for using data analytics during engagements, seeking to obtain and intermediate understanding

Duration

3 Days

Venue

At KPMG or at the client's office (depending on client preference)

Investment

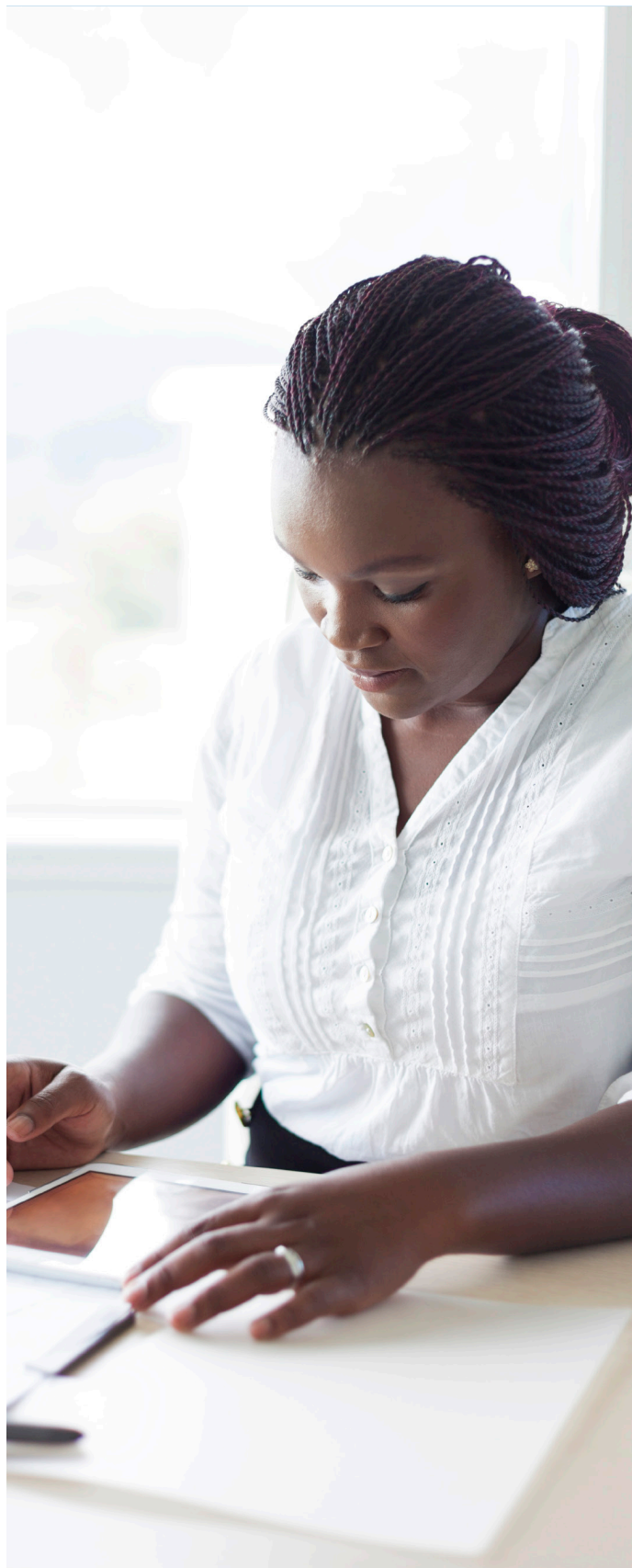
Cost to be confirmed dependant on the number of participants.

Continuous Professional Development (CPD) Hours

20 hours

Dates

TBC



IARCS- Regulatory and Compliance

Corporate governance (including King IV™)

COURSE OVERVIEW

Corporate governance is dynamic and evolves with the changing needs and challenges within an organisation. In South Africa, the King IV™ corporate governance code provides good principles and practices for consideration, application and disclosure. However, the practicalities of applying the principles and practices using 'proportionality' presents both opportunities and challenges to boards, management and employees.

This half day instructor led course will provide participants with the essential knowledge to contextualise the implementation of good governance, and will typically cover the following;

Who should attend

Boards, directors, prescribed officers, management, internal auditors, risk and compliance officers

Duration

Half day

Venue

At KPMG or at the client's office (depending on client preference)

Investment

Cost to be confirmed dependent on the number of participants. Minimum of 10 and maximum of 20 participants per course

Continuous Professional Development (CPD) Hours

4 hours

Dates

TBC

Introduction to Public Sector

COURSE OVERVIEW

Introduction to the public sector, including the structure and functioning of the public sector and of public entities, as well as guiding principles contained in legislation such as the Constitution, the Public Finance Management Act, the Municipal Finance Management Act, the Municipal Structures Act and the Municipal Systems Act.

Course Objectives

To serve as an introductory training session for individuals from Audit, Tax and Advisory providing a general overview and a broad understanding of the public sector, the way it functions and its complexities.

Course Modules

- Constitutional mandate of the public sector
- The scope and nature of public entities
- Role players in the public sector
- Financial governance and the financial management cycle
- Financial misconduct
- Procurement and supplychain management

Assessment

Interactive session enhancing group participating; formal individual knowledge assessments

Who should attend

Any representatives intending to work in the public sector

Duration

2 Days

Venue

At KPMG or at the client's office (depending on client preference)

Investment

Cost to be confirmed dependent on the number of participants. Minimum of 10 and maximum of 20 participants per course.

Continuous Professional Development (CPD) Hours

15 hours

Dates

TBC

IARCS- Regulatory and Compliance

Public Sector Procurement

COURSE OVERVIEW

This course is aimed at highlighting the legal parameters of procurement in the public sector as it applies to the three spheres of government (national, provincial and municipal), and also as it applies to the different categories of entities.

Course Objective:

To capacitate participants to understand the constitutional and other principles pertaining to procurement in the public sector. Specific reviews will be performed throughout the training, including case studies, adhoc quiz sessions and tests – all aimed to embed a thorough understanding of what is required and what processes are to be followed.

Who should attend

Any representatives intending to participate in tendering for work in the public sector

Duration

Two Days

Venue

At KPMG or at the client's office (depending on client preference)

Investment

Cost to be confirmed dependent on the number of participants. Minimum of 10 and maximum of 20 participants per course

Continuous Professional Development (CPD) Hours

15 hours

Dates

TBC

Compliance Monitoring Training

COURSE OVERVIEW

This course will provide participants with an overview of and introduction to the fundamentals of compliance monitoring as espoused by the Compliance Institute of Southern Africa ("CISA").

By the end of this course, participants will have gained an understanding of:

- The background to CISA
- The Compliance Cycle
- How to Plan and scope a compliance review
- The importance of opening meetings and client liaison
- Compliance monitoring
- Compliance working papers and the review process
- Issues and breaches
- Reporting
- Close-out meetings

Who should attend

Risk Managers, Compliance Managers/Officers

Duration

This can be from a half day course to a two day course depending on the needs of the client (utilisation of case studies etc.)

Venue

At KPMG or at the client's office (depending on client preference)

Investment

Cost to be confirmed dependent on the number of participants. Minimum of 10 and maximum of 20 participants per course.

Continuous Professional Development (CPD) Hours

Dependant on the duration of the course

Dates

TBC

IARCS- Climate Change & Sustainability

Strategic Social Investment

COURSE OVERVIEW

In recent trends, organisations investing in social economic development activities are under increasing pressure not only to carry out effective and impactful social investments, but also to demonstrate the social impact created through their activities, in a language easily understood by different groups of stakeholders. The pressure stems from the need for compliance with government mandates on social investment, the priorities set forth in the Global Sustainable Development Goals, National Development Plan, pressure from external stakeholders to uphold values of good corporate citizenship, and a desire to express company values through social investment and employee volunteerism. For these reasons social investments should be directed towards achieving the maximum impact.

By the end of this course, participants will be better able to:

- Understand the strategic social investment life cycle
- Demonstrate the ability to develop theories of change and impact maps
- Demonstrate and set-up goals and SMART objectives
- Understand different Monitoring and Evaluation methodologies

Who should attend

Individuals who are involved with socio economic development, supplier development and Corporate Social Investment

Duration

2 Days

Venue

At KPMG or at the client's office (depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants

Continuous Professional Development (CPD) Hours

16 hours

Dates

TBC

GRI G4 Reporting

COURSE OVERVIEW

This 3 hour instructor led course will provide participants with an overview of and introduction to Sustainability Reporting and the GRI Guidelines (The GRI is a non-profit organization that promotes economic sustainability and has developed a Sustainability Reporting Framework that is widely used around the world). Participants will also gain an understanding of the practical application of the GRI G4 Guidelines. Knowledge will be transferred in the format of facilitated discussions and practical examples.

By the end of this course, participants will have gained an understanding of:

- Introduction to Sustainability Reporting
- What is the GRI?
- The GRI G4 guidelines (what is new, materiality assessments, the indicators)

Who should attend

Individuals seeking to obtain basic level understanding of sustainability reporting and the GRI G4 Guidelines

Duration

Half Day

Venue

At KPMG or at the client's office (depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants

Continuous Professional Development (CPD) Hours

3 hours

Dates

TBC

IARCS- Climate Change & Sustainability

Latest sustainability (ESG) trends

COURSE OVERVIEW

Sustainability has become mainstream, addressing environmental and social impacts and opportunities has become relevant to remaining competitive and to creating long term value for stakeholders. This 1 day instructor led course will provide an overview of the latest trends in sustainability and will demonstrate how these trends/topics are relevant to your business.

By the end of this course, participants will have a better understanding of:

- a) What sustainability means and how its relevant to business
- b) The latest trends in sustainability:
 - i) Concept of "True Value". Understanding the true value of doing business (internalising/costing traditionally unmeasured social and environmental externalities/ impacts).
 - ii) Examples of some social and environmental externalities (impacts) that can be measured; and how they may be relevant to business.
- Concept of SROI (Social Return on Investment). Quantifying the social return, in financial terms, of an investment.
- Concept of carbon tax and the latest regulatory requirements for South African companies.
- Environmental rehabilitation hot topics.

Who should attend

Individuals seeking a high level understanding of latest sustainability trends

Duration

Full Day

Venue

At KPMG or at the client's office (depending on client preference)

Investment

Cost to be confirmed dependant on the number of participants.

Continuous Professional Development (CPD) Hours

8 hours

Dates

TBC



TAX

Budget Events

COURSE OVERVIEW

Tax and Economics Experts analysis of the Finance Minister's Annual Budget Speech.

Who should attend

Clients who indicate interest in annual budget events

Duration

Morning or Evening client sessions across all regional offices

Venue

Regional Venues with webcast functionality for the JHB event

Investment

No cost to clients

Continuous Professional Development (CPD) Hours

2 hours

Dates

23-24 February 2017

International Tax/BEPS Seminar

COURSE OVERVIEW

Overview on Recent International Tax Developments; Withdrawal of foreign tax credits for service fees sourced in South Africa; Controlled foreign company (CFC) rules; Withholding tax on interest; Transfer Pricing documentation (country-by-country reporting); Base erosion and Profit Shifting (BEPS).

Who should attend

Existing clients with cross border relations and keen on understanding the fundamentals of TP and OECD BEPS guidelines

International Tax/BEPS Seminar

Duration

Half Day morning session

Venue

KPMG Wanooka Auditorium

Investment

No cost to clients

Continuous Professional Development (CPD) Hours

2.5 hours

Dates

16 March 2017, 22 June 2017, 24 August 2017

Africa Tax Clinic

COURSE OVERVIEW

One-on-one client meetings with the various Africa Country Heads of Tax.

Who should attend

Priority Accounts with either cross border business operations OR looking to expand on the continent. Assisting clients with understanding the tax and legal obligations/parameters within the different African countries

Duration

30 minute sessions with selected Country Representatives.

Venue

KPMG Wanooka Auditorium

Investment

No cost to clients

Continuous Professional Development (CPD) Hours

2.5 hours

Dates

3 February 2017

TAX

Rewards Seminar

COURSE OVERVIEW

Overview on Share Schemes or Employee Rewards developments.

Who should attend

HR professionals interested in global standards or developments within Employee Relations

Duration

Morning client breakfast session

Venue

Off-site. Venue to be confirmed

Investment

No cost to clients

Continuous Professional Development (CPD) Hours

n/a

Dates

5 or 6 April 2017

SAIT Colloquium Session (Timetable to be advised by SAIT)

COURSE OVERVIEW

Overview on SAIT industry topics i.e. Tax Administration Act; Tax Technical; Franchise Industry; International Tax.

Who should attend

SAIT members and KPMG clients

Duration

2 hour sessions (breakfast/late afternoon cocktail sessions)

Venue

Wanooka Bar

Investment

No cost to clients

SAIT Colloquium Session (Timetable to be advised by SAIT)

Continuous Professional Development (CPD) Hours

As determined by SAIT

Dates

May and September

GMS&ETA Seminar

COURSE OVERVIEW

Overview on Global Mobility and Employment Tax implications; Payroll Taxes and Incentives; Allowances and deductions linked to expatriates; Expatriate exemptions; Immigration Laws and requirements; Navigating through a global workforce.

Who should attend

Clients interested in individual and employment tax amendments; Retirement reforms (retirement annuity investment); Global mobility practices; Expatriate legislative requirements; Trade and Customs reforms; Employee share schemes

Duration

Full day sessions

Venue

Crescent Auditorium

Investment

R2 500

Continuous Professional Development (CPD) Hours

5.5 hours

Dates

25 May 2017

TAX

Tax Technology Seminar

COURSE OVERVIEW

Overview on the Tax Technology tools and the Data and Analytics developments.

Who should attend

Indirect Tax and Tax Management Services clients interested in the technological innovations in the Tax and Legal profession. Evolution of tax systems to be addressed

Duration

Half day session.

Venue

Wanooka venues

Investment

No cost to clients

Continuous Professional Development (CPD) Hours

n/a

Dates

TBA

#TaxCheck Seminar: Regional Timetable to be advised Quarterly themes to be confirmed

COURSE OVERVIEW

A client update session on all tax landscape development in the past three months. Focus would be on the tax implications across all industries, with emphasis on predictions going forward. This is also a knowledge sharing opportunity for clients.

Who should attend

Existing clients interested in all Technical Tax updates (including legislative changes, industry developments and global tax projections)

Duration

2hour30 minutes morning session

#TaxCheck Seminar:

Regional Timetable to be advised
Quarterly themes to be confirmed

Venue

Wanooka Auditorium

Investment

Ranging from R250-R500

Continuous Professional Development (CPD) Hours

2.5 hours

Dates

4 April 2017

11 July 2017

24 October 2017

Basic VAT Seminar

COURSE OVERVIEW

Overview on VAT amendments as per budget speech; VAT implications for educational institutions; New VAT legislation; Tax system of VAT; zero Rating (VAT Act); Registration thresholds.

Who should attend

Those interested in Indirect Tax legislative changes and implications of Davis Tax Committee amendments

Duration

Full day sessions

Venue

Crescent Auditorium

Investment

R2 500

Continuous Professional Development (CPD) Hours

5.5 hours

Dates

18 May 2017, 12 October 2017

TAX

VAT Insurance Seminar

COURSE OVERVIEW

Overview on Short Term Insurance Indirect Tax amendments; Brokers and Intermediaries; Binding General Rulings.

Who should attend

Clients in the insurance industry

Duration

Full day sessions

Venue

Crescent Auditorium

Investment

R2 500

Continuous Professional Development (CPD) Hours

5.5 hours

Dates

20 June 2017

Dispute Resolution & Tax Controversy Seminar: Quarterly themes to be aligned to strategy documents

COURSE OVERVIEW

Overview on Dispute Resolution process and Tax Administration Act cases studies; The implications of Special Voluntary Disclosure Programme on the number of tax dispute cases.

Who should attend

Clients interested in the SARS process and how to plan or navigate through incidence of dispute

Duration

Half day session

Venue

Crescent Auditorium

Dispute Resolution & Tax Controversy Seminar: Quarterly themes to be aligned to strategy documents

Investment

No cost to clients

Continuous Professional Development (CPD) Hours

TBA

Dates

30 March 2017, 8 June 2017, 21 September 2017

02 November 2017

Mining Tax Masterclass

COURSE OVERVIEW

Overview on Mining Tax environment and implications of Davis Tax Committee amendments; Business incentive tax changes; Environmental taxes/levies requirements (diesel refund, energy-efficiency savings tax incentive, carbon tax); business sustainability and continuity (navigating through the current economic climate).

Who should attend

C-level and Senior Manager individuals from the Energy, Mining and Infrastructure industries. ENR clients would form part of the key target audience/ invitation list

Duration

Full day training session

Venue

Wanooka Auditorium

Investment

R2 500

Continuous Professional Development (CPD) Hours

5.5 hours

Dates

30 May 2017, 1 November 2017

TAX

Mergers & Acquisitions Masterclass

COURSE OVERVIEW

Internal training whereby Global Leaders presents M&A developments to KPMG staff.

Who should attend

TBA

Duration

Two day session

Venue

TBC

Investment

TBA

Continuous Professional Development (CPD) Hours

TBA

Dates

12-13 July 2017

Quarterly Webinars

COURSE OVERVIEW

Aligned to the Global Tax webcasts, an opportunity for clients to gain a better understanding on the global trends and the impact on business operations.

Who should attend

All Tax and Legal clients

Duration

1 hour sessions

Venue

TBA

Investment

TBA

Quarterly Webinars

Continuous Professional Development (CPD) Hours

Online

Dates

April 2017, June 2017, August 2017, October 2017

Basic Corporate Tax Seminar

COURSE OVERVIEW

Overview on Recent Corporate Tax Developments; Capital Gains Tax; Payroll taxes and levies; Incentives i.e. Learnership Allowances; Employment Tax Incentive (ETI); Withholding taxes; Provisional Tax.

Who should attend

Both private and public sector clients interested in changes in financial arrangements; TAA and Companies Act amendments

Duration

Full day sessions

Venue

TBA

Investment

TBA

Continuous Professional Development (CPD) Hours

TBA

Dates

TBA

TAX

Industry Conferences:

COURSE OVERVIEW

(Industry developments)

1. Mining Indaba
2. SAVCA Private Equity Conference
3. Tax Indaba
4. KPMG Enterprise (Family Business Conference)
5. SAIT TP Summit and Continental Conference

Who should attend

Clients interested in tax and legal profession developments

Duration

1. Multiple days conference
2. Multiple days conference
3. Full week conference
4. Multiple days conference
5. Multiple days conference

Venue

Various Locations

Investment

Discounted rate for KPMG clients

Continuous Professional Development (CPD) Hours

Depends on Organisers

Dates

1. 6-8 February 2017
2. 22-23 February 2017
3. 11-17 September 2017
4. September 2017
5. November 2017



Accounting

General client training

COURSE OVERVIEW

This training course is an IFRS technical update which focuses on topical accounting issues as well as the latest developments.

Who should attend

All clients who would like to stay up to date with the latest IFRS developments are welcome

Duration

2 hours

Venue

Webcast on the date below, podcast available later

Investment

TBA

Continuous Professional Development (CPD) Hours

2 hours

Dates

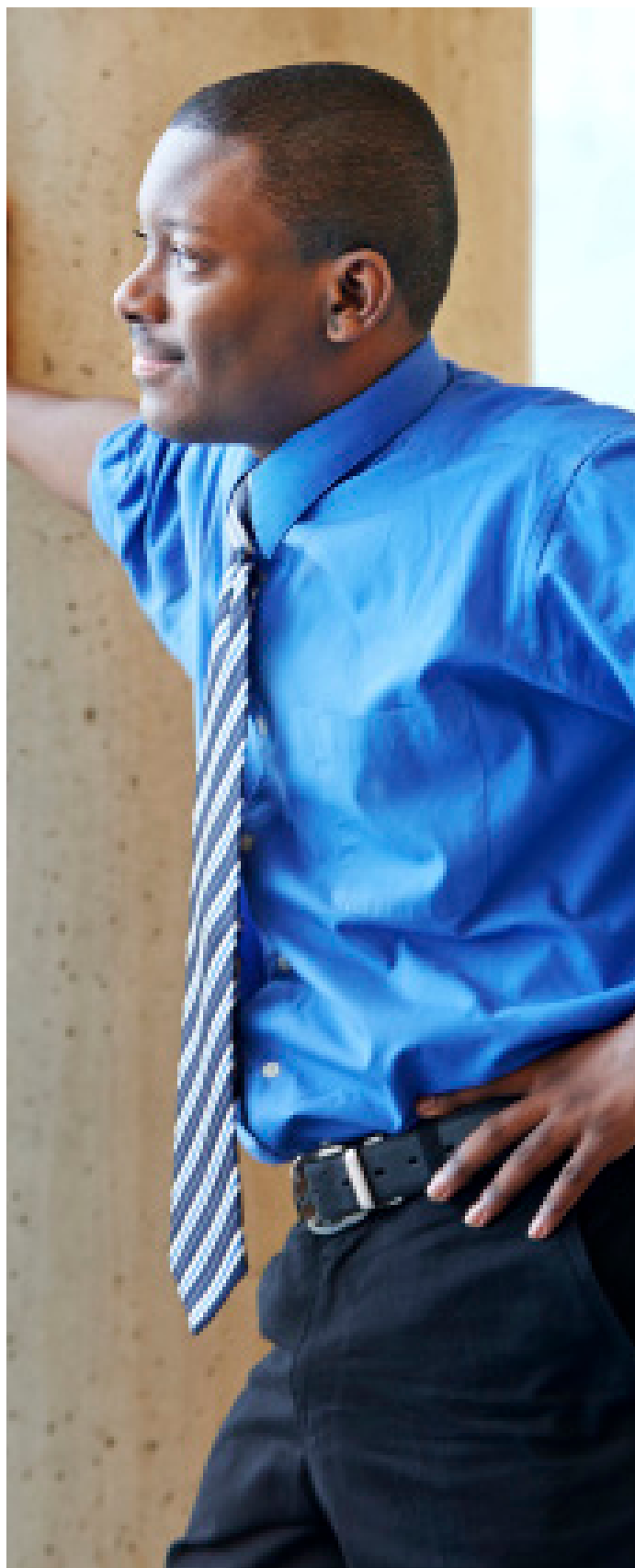
Session 1 - Wednesday 5 April 2017

Session 2 - Tuesday 6 June 2017

Session 3 - Wednesday 16 August 2017

Session 4 - Wednesday 11 October 2017

Session 5 - Wednesday 29 November 2017





- ☆ Individual bookings
- ☐ Corporate bookings

All prices exclude VAT

Booking enquiries

Please e-mail externaltraining@kpmg.co.za

SOFT SKILLS

Boardroom Facilitation Skills



COURSE OVERVIEW

This course will assist with identifying the skills and behaviours necessary to contribute towards an effective meeting; from preparation through to evaluating the success of the meeting.

Topics covered include:

- Know when holding meetings is a valuable use of time
- Know how to agree ground rules for meetings and make them work
- Understand how to prepare effectively for meetings
- Know how to conduct a successful meeting
- Know how to deal with difficult behaviour during meetings
- Understand how to follow up a meeting in order to get real results.

Various exercises are used to apply the theory.

Who should attend

Directors, executive management and senior management responsible for facilitating meetings

Duration

1 day

Venue

At clients premises – logistics to be discussed

Investment

R2,500 per participant, minimum of 12 and maximum of 30 participants per course

Continuous Professional Development (CPD) Hours

7 hours

Dates

Upon request

Performance Management



COURSE OVERVIEW

This course is suited for performance managers at all levels. It serves as an ideal introduction to those new to the role of managing people as well as a comprehensive refresher to managers with several years of experience.

Topics covered include:

- Responsibilities of a performance manager
- Diagnosing performance issues
- Setting performance goals and expectations
- How to give positive and developmental feedback
- How to review performance.

Various exercises are used to apply the theory.

Who should attend

All performance managers

Duration

1 day

Venue

At clients premises – logistics to be discussed

Investment

R 3 000 per participant, minimum of 12 and maximum of 30 participants per course

Continuous Professional Development (CPD) Hours

7 hours

Dates

Upon request

SOFT SKILLS

Time Management



COURSE OVERVIEW

This course develops skills in taking control of whatever is on an individual's 'to-do' list. This may include work, home, interests, fun stuff, family and friends, career and future; it will be different things for different people and no-one's list will look exactly the same as another's.

Topics covered include:

- Get control through capturing and classifying the demands on your time
- Prioritise action through deciding what to do and when
- Understand what causes procrastination and how to overcome it
- Develop solutions to manage interruptions that distract from higher priority tasks
- Practice the communication skills needed to explore stakeholders' conflicting expectations
- Develop specific actions to take on return to work

Who should attend

All employees up to middle management

Duration

1 day

Venue

At clients premises – logistics to be discussed

Investment

R2,000 per participant, minimum of 12 and maximum of 30 participants per course

Continuous Professional Development (CPD) Hours

7 hours

Dates

Upon request

Presentation Skills



COURSE OVERVIEW

Presentation skills focuses on up-skilling participants on how to make impactful presentations. The course is two days in length and is very practical. It allows participants time to practice the techniques introduced on the course.

The objectives of the course are to enable participants to learn how to:

- Make a positive impact
- Focus your presentation to your audience
- Structure a presentation
- Deliver a presentation
- Practice giving presentations

Who should attend

Beneficial to all your employees especially those you will be making presentations

Duration

2 days

Venue

At clients premises – logistics to be discussed

Investment

R 4,800 per participant, minimum of 5 and maximum of 8 participants per course

Continuous Professional Development (CPD) Hours

14 hours

Dates

Upon request

CONTACT US

KPMG Learning and Development

85 Empire Road
Parktown
2193

T: +27 (0)11 647 7111

F: +27 (0)11 647 6136

Booking Procedure

Please e-mail

E: externaltraining@kpmg.co.za

www.kpmg.co.za