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26 August 2021

Circular to Participants

Dear Sir/Madam

Disability Services Australia Limited
ACN 002 507 655

Macquarie Employment Training Service Limited
ACN 643 269 112

DSA Mentoring Services Limited
ACN 629 308 881

(All Administrators Appointed) (Collectively referred to as “the Group”)

Peter Gothard, James Dampney and I were appointed Administrators of the Group on 25 August 2021 pursuant to Section 436A of the Corporations Act 2001(**the Act**).

As you are aware, DSA is a long-standing social enterprise supporting over 1,500 people with a disability across New South Wales in the Hunter, Illawarra, Greater Sydney, Central West, Southern Highlands and Southern Tablelands regions. The organisation is focused on helping people develop the skills and capabilities they need to gain independence and participate in society.

We recognise the importance of this work. Today is the beginning of the administration process, and we will be engaging with all stakeholders in the coming days. However, **I want to reassure you that the organisation will continue to deliver its services to its participants on a normal basis** and in accordance with the current NSW public health orders, while we undertake an immediate assessment.

The ongoing care and support of participants is our first and foremost priority and we are working closely with employees, participants and their guardians, families and government bodies to ensure that the quality of care of participants is maintained whilst the administration process continues.

This circular is to advise you that your support services remain unchanged as a result of the appointment. We assure you that you will continue to receive the same level of care, services and support during the Administration process.

Further information

We provide (attached) a question and answer sheet which should address many of your questions and we will continue to update this sheet through the Administration.

For further information concerning the voluntary administration process and KPMG, you may wish to visit our website at www.kpmg.com.au.

Should you have any questions, please reach out to your DSA contact or call Customer Connections on 1300 372 121.

Yours faithfully



Gayle Dickerson
Administrator

Encl.